NORTH BRANCH
Minnesota

John Pantelis
Chair

Charles Klopp
Vice Chair

Bob Bernier
Commissioner

Farfum Ladroma
Commissioner

Lynn Wilson
Commissioner

PARKS, TRAILS AND OPEN SPACE COMMISSION

REGULAR MEETING MINUTES

MONDAY, JANUARY 9, 2023 – 7:00 PM

CITY HALL, 6408 ELM STREET, NORTH BRANCH, MN 55056

MINUTES OF THE PROCEEDINGS OF THE PARKS, TRAILS AND OPEN SPACE COMMISSION OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

MONDAY, JANUARY 9, 2023

CALL TO ORDER:

The Parks, Trails and Open Space Commission met in Regular Session and Vice Chair Charles Klopp called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Pantelis	Chair	Absent	
Charles Klopp	Vice Chair	Present	
Bob Bernier	Commissioner	Present	
Farfum Ladroma	Commissioner	Present	
Lynn Wilson	Commissioner	Present	

APPROVAL OF MINUTES:

1. **Parks, Trails and Open Space Commission - Regular Meeting - Dec 5, 2022 7:00 PM**

   Motion by Bernier to approve the December 5, 2022 PTOS Commission Minutes. Seconded by Ladroma. All voted AYE. Motion carried.

RESULT:	**ACCEPTED**

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

STAFF REPORTS:

a. Park Dedication Fund January 2023

Sondrol provided an overview of the park fund balances.

b. Project Updates January 2023

Sondrol provided an overview of the project updates.

Sondrol informed the commission that the City Council approved the low quote from Century Fence for the ballfield improvements. Bernier inquired if it included the roofing for the dugouts. Sondrol noted that it did not include the roofiing, but did include the dugout fencing.

Sondrol noted that 1 rink attendant had been hired but additional were needed. He thanked public works for their work on maintaining the rinks.

Wilson thanked the public works department and public for keeping the trails and sidewalks clear of snow for use this winter.

NEW BUSINESS:

a. Central Park Use Request - Scarf Donations

Sondrol provided an overview of Lorraine Moellers request to use Central Park to provide free scarf donations to those in need the weekend of January 21, 2023. Moeller, 38148 Egret Way, noted that there would be around 400 scarfs available.

Motion by Bernier to approve the use of Central Park on the weekend of January 21, 2023 for scarf donations. Seconded by Klopp.

Wilson inquired as to how this is being publicized. Moeller noted that they are working with local churches, family pathways, schools and the V.A.

All voted AYE. Motion carried.

The commission thanked Moeller.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bob Bernier, Commissioner
SECONDER:	Charles Klopp, Vice Chair
AYES:	Klopp, Bernier, Ladroma, Wilson
ABSENT:	Pantelis

b. Malmquist Property

Max Malmquist, 4552 392nd, St North Branch, informed the commission that he was is in the process of estate planning and was looking to see if the city would be interested in the land being preserved as a city park. He noted that his property is located along the east side of Mud Lake and he would like to see the water quality maintained in the long term. He added that the property has white pine and spruce fir that are native to the area. He noted that native seed from the 1800's is still maintained on the property, noting he has identified 57 different species on the property. He noted that there is a gas transmission pipeline that goes through the property.

He noted that his vision for a park at the site would involve basic trail development and was looking for the city's thoughts on this becoming a park.

Wilson inquired as to what he was specifically proposing and what his timeline was.

Malmquist noted that the property is currently in a trust and those decisions are currently up to them. He noted that he would like maintain a 66' wide strip for a driveway to the house and the triangle portion of the lot to be split off and the remaining roughly 37 acres to become a park. He noted that he has invested a significant amount of money in maintaining and preserving the lake and wetland and would like those efforts continued. He noted that he has taken local native seed from the 1800's along the railway and transplanted onto his property.

Wilson inquired as to how the pipeline affects the land. Malmquist noted that the pipeline company will maintain any brush on the easement. He noted that trails or roads and trails can cross but they do not want those to run down the pipeline.

Tom Anderson, 8010 275th Ave North Branch, noted that he greatly appreciated that the native seed had been planted on the property and that it created a "scrapbook" of North Branch. He felt that an overlook could be constructed by the bowl shaped wetland for wildlife and nature observation.

Klopp felt that this would be a great opportunity for the community to receive this addition to the park system, and providing this history to the community.

Sondrol noted that Mr. Malmquist was looking to obtain feedback if the city is interested in exploring further conversations on the city acquiring this as a park.

Malmquist noted that he has a separate 200 acre parcel that is working the DNR to acquire the property where the proceeds of the sale would go to the Crex Meadows Wildlife Area.

Bernier inquired to the areas of land on the property that were not wooded or wetland. Malmquist noted that the property is currently being farmed and provides for green acres credit on the property.

Wilson felt that Malmquist had established a "heritage" property and that the city does not currently own any land of a useable space adjacent to a lake or water body. Malmquist noted that Mud Lake is not a fishing lake, but it is connected directly to the North Branch of the Sunrise River. He noted that there has been carp in there in the past. He felt that the would like to see a government unit to have control of the dam project that he completed on the wetland complex.

Motion by Wilson to strongly support Mr. Malmquist's proposal for his property to be entrusted to the city at the appropriate time and to care and that the city would care best for it and properly use it. Seconded by Bernier. All voted AYE. Motion carried.

The commission thanked Malmquist.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lynn Wilson, Commissioner
SECONDER:	Bob Bernier, Commissioner
AYES:	Klopp, Bernier, Ladroma, Wilson
ABSENT:	Pantelis

c. BCBSMN/NFC Fitness Court and Community Wellness Campaign

Sondrol provided an overview of the Blue Cross Blue Shield and National Fitness Campaigns outdoor fitness court grant opportunity. He noted that the grant would provide for $30,000 to $50,000 of grant funding to provide for an outdoor fitness court. He noted that the city's cost would be around $105,000.

Klopp inquired as to what the grant focus was. Sondrol noted they were looking for communities that were committed to wellness and having highly visible sites. The Commission discussed possible site options including the site near the old barbershop on Main St, the old school site and the sunrise prairie trailhead as possible site locations.

The commission came to a consensus to notify the county of the grant opportunity and to provide support for an outdoor fitness court at the Sunrise Prairie Trail head location as there is exiting recreational activities taking place, highly visible and has exiting parking.

RESULT:	**CONSENSUS**

d. DNR Grant Opportunities

Sondrol provided an overview of current grant opportunities through the DNR. He noted that there is a local trail connection grant program, outdoor recreation grant program and conservation partner legacy grant program. He felt that the Flink Ave Phase II trail, Northwood Pickleball Court and Pollinator/Tree planting would be good candidates for these programs. He noted acquisition projects are possible and splashpad could be looked at.

Bernier felt that splash pads get heavily used and would be a great addition to the park system. He noted that the location would need to be determined. Sondrol noted that the city's playground rep had indicated that he would be willing to attend a future meeting to provide a background and info on splash pads. The commission expressed interest in having the rep attend a future meeting.

There was consensus from the commission to move forward with the Northwood pickleball court grant, pollinator, tree planting at Meadows North park and pollinator plantings throughout the city.

Wilson felt that the city should look at the option of having splash pads at more than one park location. She cited downtown St Louis as an example. Sondrol noted that the splash pads can also be lit and function as fountain displays.

RESULT:	**CONSENSUS**

OLD BUSINESS:

a. Arbor Day/Earth Day Tree Bundle Purchase and Planting and Proclamation

Sondrol provided an overview of hosting an Arbor Day Event and purchasing and planting trees at Harder Park on April 28, 2023.

Motion by Bernier to recommend approval Arbor Day proclamation, Arbor Day Event at Harder Park on April 28, 2023 and the purchase of 5 bundles of trees from Chisago SWCD in the amount of $180. Seconded by Ladroma. All voted AYE. Motion carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bob Bernier, Commissioner
SECONDER:	Farfum Ladroma, Commissioner
AYES:	Klopp, Bernier, Ladroma, Wilson
ABSENT:	Pantelis

b. Park Signage

Sondrol noted that a sign proof was just received prior to the meeting and this could be presented at the February meeting.

The commission came to a consensus to discuss this at the next meeting

RESULT:	**CONSENSUS**

c. Strategic PTOS Plan

The commission came to a consensus to discuss this at the February meeting when the new full commission is present.

ADJOURN:

Motion by Bernier to adjourn. Seconded by Wilson. All voted AYE. Meeting adjourned.

The meeting was adjourned at 8:13 PM.

APPROVED: _____ ATTEST: _____

NORTH BRANCH
Minnesota

John Pantelis
Chair

Charles Klopp
Vice Chair

Bob Bernier
Commissioner

Farfum Ladroma
Commissioner

Lynn Wilson
Commissioner

PARKS, TRAILS AND OPEN SPACE COMMISSION

REGULAR MEETING MINUTES

MONDAY, DECEMBER 5, 2022 – 7:00 PM

CITY HALL, 6408 ELM STREET, NORTH BRANCH, MN 55056

Minutes Acceptance: Minutes of Dec 5, 2022 7:00 PM (Approval of Minutes)

MINUTES OF THE PROCEEDINGS OF THE PARKS, TRAILS AND OPEN SPACE COMMISSION OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

MONDAY, DECEMBER 5, 2022

CALL TO ORDER:

The Parks, Trails and Open Space Commission met in Regular Session and Chair John Pantelis called the meeting to order at 7:00 PM.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

Attendee Name	Title	Status	Arrived
John Pantelis	Chair	Present	
Charles Klopp	Vice Chair	Present	
Bob Bernier	Commissioner	Present	
Farfum Ladroma	Commissioner	Excused	
Lynn Wilson	Commissioner	Present	

APPROVAL OF MINUTES:

1. **Parks, Trails and Open Space Commission - Regular Meeting - Nov 7, 2022 7:00 PM**

   Motion by Klopp to approve the November 7, 2022 minutes. Seconded by Wilson. All voted AYE. Motion carried.

PUBLIC COMMENT:

ADDITIONS TO AGENDA:

Sondrol provided the commission with the quotes received for ballfield fencing improvements. Sondrol noted that the some of quotes were not received until just prior to the meeting.

STAFF REPORTS:

a. Park Dedication Fund December 2022

Sondrol provided an overview of the park fund balances.

b. Project Updates December 2022

Sondrol provided an overview of the project updates.

Sondrol noted that grant application for the Flink Ave trail will be modified to include a sheet piling wall.

Pantelis noted that the staking for the permiter posts had been installed at Clayton Anderson Park.

NEW BUSINESS:

a. Ballfield Fencing and Improvements

Sondrol provided an overview of the ballfield fencing quotes received.

He noted that the quotes requested included an alternate to extend field 4 to the west and alternate for dugouts. Sondrol noted that the expansion of the field to the west would require some tree clearing and grading. Pantelis felt that this would allow for the larger field and should be pursued at the time of fence installation.

Kollman noted that shifting the field 15' west would not affect the play of the disc golf course with a 20' gate being installed. Pantelis noted that a 20' gate would be required for public works access. Kollman inquired to the height of the fencing. Sondrol noted that the fencing height was quoted at 6'. He added that at taller fence could be installed in right field on field 4 to help address the shorter field. Pantelis noted that the installation of the fencing could allow for another basket between field 3 and 4. Kollman felt that a 6' fence would allow for play on field 4.

Kollman noted that the course was designed in anticipation of the possibility of future fencing and that gates would allow for a straight throw on hole 8, which is the longest hole on the course. He noted that as long as there is not excessive tree clearing that the expansion to the west could work. He noted that is mostly sumac and poison ivy along the perimeter, with a few oaks depending how far the site is cleared.

Pantelis noted that access to the sledding hill needs to be maintained or kept. He felt that this project could lead to providing an access to sledding hill. He noted that an ADA access should be provided to field 4.

Minutes Acceptance: Minutes of Dec 5, 2022 7:00 PM (Approval of Minutes)

Sondrol noted that quotes were based on the total project being completed and if the project scope were to be reduced that it would need to be requoted.

Sondrol noted that the improvements to the drainage at Tower Fields would significantly increase the playability of the fields and felt that drainage improvements should be completed with the fencing.

Sondrol noted that the Century quote included fencing for the dugouts but not roofing and that Oberg had dugouts with roofing as an alternate.

Pantelis felt that roofing of the dugouts would be a good project outside of the fencing. He noted that there have not been an large investments into Harder Park for several years.

Wilson inquired if action needed to be taken today. Sondrol noted that the quotes were good for 30 days and that steel prices are variable. He noted that both Oberg and Century fence have installed fencing in the city past and staff have been pleased with the work completed.

Motion by Pantelis to move forward with the low quote from Oberg Fence and to include the alternate to expand Harder Park Field 4 to the west and for dugout roofs as separate project with an amount not to exceed $125,000. He added that the City could work with the association on the relocation of the hollywood bases and other associated improvements. Seconded by Bernier. All voted AYE.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Pantelis, Chair
SECONDER:	Bob Bernier, Commissioner
AYES:	Pantelis, Klopp, Bernier, Wilson
ABSENT:	Ladroma

b. Park Signage

Sondrol provided an overview of sign samples and pricing.

Pantelis noted that the Minnesota Design Team provided bases for logos and signage for the community.

Pantelis felt that the monument signage was only needed at the main parks such as Central, Harder, Northwood, etc.

Bloomquist felt that sign should focus on the name of the park more than the city logo.

Klopp inquired about the chamber sign. Sondrol noted that the chamber recently inquired about the sign and will be discussing improvements to it. Pantelis felt that they should be allowed a 3 year window and if no improvements to look at removing it.

Bloomquist noted that the sign is a welcome sign and the council should determine whether or not to remove this. Pantelis felt that the roundabout at Hemingway/95 would be have been a good location of welcome signage.

The commission discussed signage layout and style.

Wilson inquired if Gateway sign would be able to utilize the HDPE materials that Vacker sign is utilizing.

The commission identified the look of the Sky Hill Park sign from Vacker sign as the preferred monument sign and came to a consensus to obtain a proof and cost estimate for north branch park signage.

Bernier felt that smaller aluminum signs should be used at entrances or smaller parks for easier maintenance or vandalism concerns.

Pantelis noted that he would like to see a rough draft of the highway sign and smaller park entrance signs.

RESULT:	**CONSENSUS**

c. 2023 Meeting Dates

Sondrol informed the commission that upcoming meeting dates fell on holidays and was recommending to move them back one week.

Motion by Wilson to approve the rescheduling of the meeting dates in January, July and September to the 2nd monday of the month. Seconded by Bernier. All voted AYE. Motion carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Lynn Wilson, Commissioner
SECONDER:	Bob Bernier, Commissioner
AYES:	Pantelis, Klopp, Bernier, Wilson

d. Fox Run Development

Sondrol provided an overview of the Fox Run development.

Pantelis noted that the development has trail and sidewalk connections proposed to allow for connection to Williams Park and the school sites and those were his biggest concerns.

Pantelis felt that he did not want to accept the outlots as park dedication but would support those being deeded to the city as open space and felt that that city should look at the cash option.

Wilson agreed that the Sunrise School and Williams Park would serve the site and that pollinators could be planted in the outlot areas.

Motion by Bernier to recommend the acceptance of cash in lieu of land for park dedication as the additional number of residents will place additional demands on the citys parks, trails and open system. Seconded by Wilson. All voted AYE. Motion carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Bob Bernier, Commissioner
SECONDER:	Lynn Wilson, Commissioner
AYES:	Pantelis, Klopp, Bernier, Wilson

e. Esther Elizabeth Estates 4Th Addition

Sondrol provided an overview of the proposed Esther Elizabeth Estates 4th addition development. He noted that an outlot would be platted for future access and connection to the west.

Pantelis noted that he was glad to see the east west connection as the commission had identified the need for this in previous platting in the area. He felt that the development was served by Roger Johnson park and felt that the city should request the acceptance of cash for park dedication.

Wilson inquired how far Roger Johnson park was from the site. Sondrol noted approximately 3/4 mile.

Motion by Pantelis to recommend the acceptance of cash in lieu of land for park dedication as the additional number of residents will place additional demands on the citys parks, trails and open system. Seconded by Bernier. All voted AYE. Motion carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	John Pantelis, Chair
SECONDER:	Bob Bernier, Commissioner
AYES:	Pantelis, Klopp, Bernier, Wilson

OLD BUSINESS:

a. Harder Park Disc Golf Course Kiosk

Sondrol informed the commission that Jeremy Kollman would be presenting an overview of their draft kiosk for the Harder Park Disc Golf Course.

Kollman presented the commission of the draft kiosk sign and noted that it was modeled after the kiosk at the disc golf course in Balsam Lake, WI.

Pantelis noted that he prefers metal roofing, and it could match the existing shelter at the park.

Kollman noted that the kiosk would include a map, rules, sponsor info, etc. He noted that the sign is 72"x72" on center. He noted the bottom of the roof would be at 8'.

Pantelis inquired about funding. Kollman noted that they already raised the funds and that the only support that they would need is possibly the placement of the concrete footings for the kiosk.

The commission discussed considering any electrical needs for the sign and to let the commission know if any matching funds would be needed.

Motion to Pantelis to approve the concept sign and to move forward with the design and to bring this back to the commission for final approval. Seconded by Klopp. All voted AYE.

Kollman provided the commission user count information from udisc entries. He felt that you could multiply the number by 5 to get an accurate count. He noted that the number of users doubled this past year with the improvements to the course. He noted that 500 new players have logged just in 2022. The commission thanked Kollman for the info and asked if he could provide user info for some other courses for comparison.

b. Tree City USA

Sondrol provided an overview of the Tree City USA program noting that the city would be able to meet the criteria to apply for a tree city designation with a few minor ordinance amendments, proclomation/resolutions and tree care cost tracking and tree purchasing/installation.

Motion by Klopp to recommend moving ahead with working towards obtaining a tree city designation by August 31.

Wilson noted that she would like to tie in tree inventory work that Tom Anderson discussed at a previous meeting.

Seconded by Wilson.

Sondrol noted that tracking funding later into later in the year would allow for meeting the annual amount required.

All voted AYE. Motion carried.

RESULT:	**ADOPTED [UNANIMOUS]**
MOVER:	Charles Klopp, Vice Chair
SECONDER:	Lynn Wilson, Commissioner
AYES:	Pantelis, Klopp, Bernier, Wilson

c. Casselbery Outlot - NE Corner of CSAH 14/Hemingway Ave

Minutes Acceptance: Minutes of Dec 5, 2022 7:00 PM (Approval of Minutes)

Sondrol provided an update of the Council discussion on the Casselberry Outlot noting that it would be preserved for right-of-way and open space. He noted that the commission should work on developing a plan for what they would like to see at the site.

Pantelis noted that he would like to see what area would occupy the parcel for future right-of-way and the commission could begin planning from there. There was consensus from the commission. Sondrol noted that there is not an existing plan showing the proposed right-of-way but a concept could drafted.

d. Harder Parkway Speed Limit

Sondrol provided an update to the commission on the Council discussion of the speed limit at Harder Parkway. He noted that the city does have the ability to regulate the speed on Harder Parkway as it is a local roadway and that an analysis needs to be completed. He added that the speed trailer will be placed in the spring and further analysis will be completed from there.

RESULT:	**CONSENSUS**

e. Strategic PTOS Plan

Sondrol provided the commission with a map showing future parking locations and future trail connections for the commission to review.

There was consensus from the commission to discuss in more detail in the future.

ADJOURN:

Pantelis addressed the commission noting that this was his last meeting and thanked the commission for serving with him.

Wilson thanked Pantelis.

Sondrol thanked Pantlelis for his years of service.

Wilson inquired as to the open commission terms. Sondrol noted that 2 terms expire at the end of the year and that they are 3 year terms. He noted that the applications are due on January 6, 2023.

Sondrol thanked all the commissioners for a good year.

Bloomquist requested that the commissioners seek applicants for the open terms.

The meeting was adjourned at 9:29 PM.

APPROVED: _____ ATTEST: _____

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Park Dedication Fund January 2023**

The following are the balances of the respective funds as of 1/4/2023:

Park Dedication Fund Balances:
Funds received through Park Dedication that can only be used for the acquisition and development of parks. The Park Dedication Fee is $1800 per lot.

Recreation Center/Park Dedication Fund…$619,979.77
Meadows North Park - $100,513.50
Flink Ave Trail (392nd-395th) - $23,458.00
Dome Structure - $3,000
Disc Golf Course - $683.53
CSAH 30/Maple St SRTS Trail - $55,004.90
Harder/Tower Fencing - $125,021
Adjusted Balance - $312,298.84

Capital Improvement Fund Balances:
Funds in the Capital Improvement Funds are generated through levies from tax payer dollars.

The City Council started to levy funds for the Library and Community Center in 2003 with the anticipation of constructing a library with community meeting rooms.

In 2003 the City Council also started levying funds for Park Improvements with the anticipation of not having to increase taxes for costs associated with a bond referendum for the completion of Williams and Wildridge Park or land acquisition. Both of These funds can be used at the discretion of the City Council.

Community Center Fund…….$165,500.29
Park Improvement Fund…….$57,467.84
Flink Ave Trail - $10,000
ECRAC Summer Concerts - $10,505
Adjusted Balance - $39,962.84

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Project Updates January 2023**

Parks, Trails & Open Space Commission Project Updates

Current Projects	Progress and Next Steps	Approval Date	Estimated Completion Date	Estimated Cost
Park Issues	The Commission discussed the sale of merchandise within city parks. City staff is reviewing city code and discussing with the league of mn cities.			
Harder Park Disc Golf Course	The NBDGA is in the process of designing signage for the course. The PTOS commission approved moving forward with the concept kiosk and to bring the final design back for approval.	12/22	Spring 2023	
Pollinator Garden	The City Council accepted ECE's donation of a little free library and bench in Nov 22	11/22	Spring 2023	
Ballfield Improvements	The PTOS Commission discussed obtaining costs for improvements to the existing ballfields in Harder Park/Tower Fields. The Commission approved the low quote and City Council approved the low quote to Century Fence. Installation will take place in the spring. Future improvements to be addressed are dugout roofs; drainage, base and bench replacement; disc golf tee boxes alignment	12/22	Summer 2023	

Flink Ave Trail Connection Phase I (392nd – 395th)	The City received a Local Trail Connections grant of $70,000 for the Flink Ave trail form 392nd St to the Meadows North development. The PTOS Commission approved the low quote at the11/22 meeting and City Council approved the low quote from Knife River at the 12/8/22 meeting. The City also received a grant of $10,000 from MDU Resources group for the project.		6/30/23	
Flink Ave Trail Sunrise Bluff 2 Phase II (Co Mkt – 392)	The PTOS Commission recommended approval of submitting a grant application to construction this section of trail (Phase II). The City Council recommended approval to submit the grant application at their 1/25/22 meeting with $50,000 for engineering. The MnDOT AT LOI application received support to move ahead with the application. The application was submitted and results will be determined by March 24, 2023.		3/24/23	
Meadows North Park	The PTOS Commission approved expenditures with the project scope total of $340,000. 5 benches have been ordered. The irrigation, seeding signage and site amenities (benches, trash receptacles, bike rack, dog waste bags, basketball hoop) will be installed in the spring.	5/3/21	7/1/23	
Safe Route to Schools CSAH 30 Trail	The City Council recommended approval of submitting the grant application to construct a trail along the east side of CSAH 30 from 379th St to Maple St and on Maple St from CSAH 30 to Oak St at the 12.7.21 meeting The estimated City Cost is $55,004.90. The City has been notified that the project was selected for funding in the amount of $366,700. The adjacent property owners have been notified of the project and the survey work will take place within the next months with construction scheduled for Spring 2023.		9/1/23	
Arts Grant	The City Council approved applying for funding for the 2023 concert series. The Application was submitted for the 2023 concerts series and has been recommended for funding. Agreements can be signed starting Jan 15,2023		8/	
Skating Rinks	The NBAHA has made repairs to the dasher boards at the HS Outdoor rink. The HS Rink will be used for hockey only again this year and the same schedule as last season. Rink attendants are needed!			
Collin VanTassel Eagle Scout Project –	The PTOS Commission approved the installation of bluebird houses at Clayton Anderson Park at the 5.2.22 meeting. The City Council approved the		7/1/23	

Clayton Anderson Park – Bluebird Houses	request at their May meeting. Collin plans to install the birdhouses in Spring 2023			
Tree City USA	The Commission recommended moving forward with this at the 12/22 meeting. This will go to the 1/24 Council meeting.	12/5/22	8/31/23	
Harder Parkway	The Commission requested looking into a speed reduction on Harder Parkway. The City Council supported reviewing this and the speed trailer will be placed there in the spring.		6/30/23	
Skateboard Park	The Commission and Council approved the replacement of the surfacing at the skateboard park. Public Works has installed the new ramp surfaces and the park is getting a lot of use. 3rd Lair has held provided a concept of a tiered quarter pipe. The PTOS Commission discussed providing up to $4,000 in funding match for a tiered quarter pipe.	5/3/21	2022	
Clayton Anderson Family Memorial Nature Park	There have been several ATV's/Dirt bikes that have been riding in the park. Operators of the vehicles have indicated that there is some misinterpretation of the signage and what is allowed. Signage will be installed that state "No unauthorized motorized vehicles" This City Council authorized up to $7,000 for the perimeter post and lighting installation. The lighting has been installed with the permiter posts to be installed in Spring 2023.		Spring 2023	
Dome Structure Donation	Natural Spaces Domes donated a dome structure to the city's park system. The Council approved $5,000 for the install. The Council approved the total project cost not to exceed $10,000. The dome structure has been installed and are looking at a grand opening date in Spring/Summer 2023	5/3/21	Spring/Summer 2023	**$10,000**
Williams Park Community Garden	The PTOS recommended approval of up to $5,500 for a garden shed at the community gardens. The City Council approved the request at their meeting. Public Works will be working on the construction of the garden shed over the winter.		Winter 22-23	
North Branch Beautification Association	The NBBA is continuing to work on the Vet Memorial, Flower Baskets, Banners and Memorial Benches. The flower basket sales will begin in the next 2 months.			
Esther Elizabeth Estates 4th Add	The PTOS Commission recommend the acceptance of cash on 12/5/22.			
Fox Run	The PTOS Commission recommend the acceptance of cash on 12/5/22.			
Welsh Farms	The PTOS Commission recommend the acceptance	4/5/21		

	of cash on 4/5/21. The City Council approved the preliminary plat on April 27, 2021. The developer has requested an extension for the plat.			
Preserve on Spring Hill 2	The PTOS Commission recommended the acceptance of cash on 4/5/21. The developer has requested an extension for the plat.	4/5/21		
Townsedge Master Plan	The PTOS Commission to recommend an acceptance a combo of land and cash for park dedication funds with the land not to exceed 4 acres.	5/2/22		
Strategic Parks, Trails and Open Space Plan	The City Council approved the Comprehensive Plan at the Oct 23, 2018 meeting. The next steps will be to develop a strategic plan and implementation. Including a bicycle/pedestrian plan and development of a bike friendly community initiatives and to accommodate site amenities within the design i.e. benches at various locations. This is an agenda item		2021	
Sunrise Prairie Regional Trail	The GMRPTC recommend approval of funding to complete the trail from North Branch to Harris. The legislature will take action on this in June 2021. The Chisago County Parks and Trails foundation inquired about temporary installing lighting on the railing along the Sunrise River. The county is obtaining bids and plans for construction to take place in spring with completion by Oct 2023.		2023	
Northwood Park Pickleball Court Grant	The PTOS Commission held a public input session on 3/7/22 and recommended to submit a grant app for 4 courts. The City Council approved this at their 3/22 meeting. City staff was notified that the project was not selected for funding but encouraged to resubmit for the next solicitation Grant Applications should be available in Winter 2023		Jan 2023	Total $220,000 **City Match $110,000**
Pollinator Friendly City/Monarch Community	The North Branch Monarch Group received a $25,000 grant to convert the turf at the North Branch Area Library to a pollinator plantings and to include a monarch statute and educational classes. The seeding took place in the fall of 2021 The Monarch group is looking to add signage to the sites that would be visible towards the roadways. Initial language would include – *North Branch Pollinator Habitat Site – Project Funded by Manitou Fund* *The PTOS Commission recommend approval of up to $1,000 to conduct a native planting site assessment at the April 2022 meeting and the City*		2021	

	Council approved the request.			
Veterans Memorial Monument	The City Council held a community meeting on January 18, 2022 to obtain public input on the proposed Veterans Memorial in Central Park. The City Council approved the placement of the Veterans Memorial in Central Park at the Feb 2022 meeting. The City Council approved the placement of the memorial in the southwest corner of the park at the Oct 25, 2022 meeting. The Veterans Committee is working on the site plan and engineering for the memorial. They have placed money down to secure pricing on the granite.		2023	
Long-term Planning and Goals	**Progress and Next Steps**			
Northwood Park	Playground Resurfacing		2023	$10,000
Sunrise Prairie Regional Trail	Maintenance		2023	$6,000
Flink Ave Trail Phase I	Trail connection from existing trail to 392nd St to 395th St	*In progress*	2023	$100,000
Co Rd 30 Trail	379th St to Maple St (East side)	*Final Design*	2023	$500,000
Flink Ave Trail Phase II	Trail connection from existing trail to 392nd St to NB Marketplace	*Grant Submitted*	2023	$380,000
Harder Park	Ballfield Fencing	*Contract Signed*	2023	$40,000
Tower Fields	Ballfield Fencing replacement	*Contract Signed*	2023	$41,275
Harder Park	Parking Lot microsurfacing		2023	$65,000
Splash Pad	Location to be determined		2023	$75,000
Falcon Ave Trail	385th – 386th St		2023	$50,000
Park Signage	Install uniform signage in all parks		2023	$20,000
Central Park	Basketball Court resurfacing		2024	$25,000
Northwood Park	Parking Lot Resurfacing		2024	$20,000
Northwood Park	Basketball Court resurfacing		2024	$25,000
Wildridge Park	Park Development – parking lot, soccer fields		2024	$500,000
Williams Park	Park Development		2024	$1,800,000
RJMP	Parking Lot Microsurfacing		2024	$20,000
Co Rd 30 Crosswalk	Pedestrian crossing near the library to Sunrise Prairie Regional Trail		2024	$600,000
Outdoor Archery Range	Location to be determined		2025	$40,000
Clayton	Parking lot surfacing		2026	$300,000

Anderson				
Luchts Crossing	Park Development		2026	$200,000
Sunrise Prairie Regional Trail	Maintenance		2026	$6,000
Wildridge Park	Basketball Court Resurfacing		2027	$20,000
Northwood Park	Irrigation System		2028	$50,000
Tower Fields	Irrigation System		2028	$50,000
Tower Fields	Parking Lot Paving		2029	$150,000
Grand Ave Trail	Pedestrian bridge across Sunrise River		2029	$500,000
TH 95/St Croix Trail	Trail connection from Hemingway Ave to Harder Park		2032	$1,000,000

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Central Park Use Request - Scarf Donations**

A local resident has resident has requested the use of Central Park to provide new scarves in the park for free to those that are in need. They would be reaching out to local churches, family pathways and other similar groups to spread the word. They would be looking to tie the scarfs around the poles of the gazebo during the day on January 14, 2022 and if any were remaining that they would be taken down at the end of the day and would be placed back in the park on January 28, 2022.

City Staff supports the placement of the scarves in the park on the shelter posts where there are no existing lighting or electrical facilities or decor.

Voting Requirements:
>Simple Majority

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Malmquist Property**

City staff has been in contact with landowner, Max Malmquist, who is looking at estate planning options for his property located at 4552 392nd Street. The property owner has inquired if the City would be interested in acquiring the property to be utilize and preserve as parks and open space.

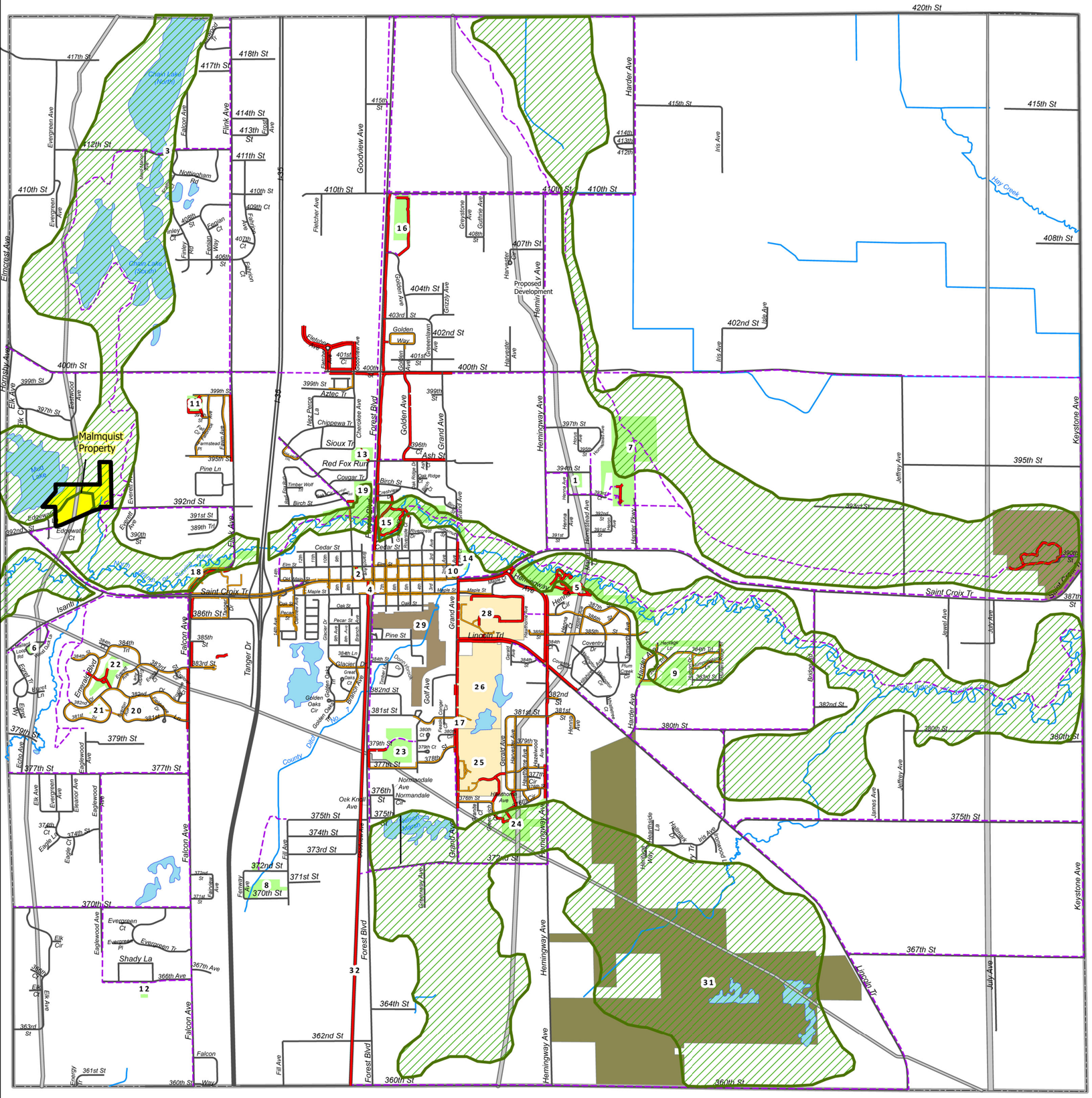
The property is approximately 41.7 acres and is located on the north side of 392nd Street east of Trunk Highway 95. The property has approximately a 960 of frontage along the east side of Mud Lake. The property is comprised of approximately 10 acres of tillable land, 21.9 acres of woodlands; 7.8 acres of wetlands and 2 acres of water (Mud Lake). There is a gas transmission distribution line that runs through property and the property is located within the conceptual open space/wildlife corridor. See the attached maps.

The property owner is requesting the city to provide feedback if they would be interested in pursuing and obtaining the property to be utilized and preserved as a park.

Voting Requirements:
>Simple Majority
Attachments:
4552 39nd Street - Parks Trails and Open Space Map
4552 392nd St - Site Map

CITY OF NORTH BRANCH EST. 1881

Parks, Trails and Open Space Map


Malmquist Property
Chain Lake (North)
Chain Lake (South)
Mud Lake
Hay Creek
Proposed Development
Keystone Ave
Harder Ave
Hemingway Ave
Forest Blvd
Golden Ave
Grand Ave
Goodview Ave
Falcon Ave
Elmcrest Ave
Flink Ave
Tanger Dr
Saint Croix Tr
Lincoln Trl
Golf Ave
Jeffrey Ave
Iris Ave
Jewel Ave
July Ave
Lake Ave
Fill Ave
Fenway Ave
Shady La
Nottingham Rd
Pine Ln
Cedar St
Pine St
Maple St
Oak St
Pecan St
Elm St
Sioux Tr
Red Fox Run
Cougar Tr
Chippewa Tr
Aztec Tr
Birch St
Ash St
Golden Way
Normandale Ave
Oak Knoll Ave
Coventry Dr
Emerald Blvd
Eagle Ln
Eagle Ct
Elk Ave
Elk Cir
Evergreen Ct
Evergreen Tr
Evergreen Pl
Eagle Tr
Eagle Cir
Falcon Way
Falcon
Energy Tr
Glacier Dr
Golden Oaks Cir
Great Oaks Cir
Heritage Ln
Hollyhock Dr
Hollyhock Ln
Hollyhock Tr
Hollyhock Cir
Hartshorne La
Hillmark Dr
Hillmark Ln
Hillmark Tr
Hillmark Cir
Harvester Ave
Harvester Cir
Hemingway Cir
Hemingway Pkwy
Hemingway Tr
Hemingway Ln
Hemingway Cir
Hemingway Ave
Hemingway Way

CITY OF NORTH BRANCH EST. 1881

MALMQUIST PROPERTY
4552 392ND ST

N

Malmquist Property

Transmission Distrib

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **BCBSMN/NFC Fitness Court and Community Wellness Campaign**

City Staff were informed of a grant opportunity for an outdoor fitness court through the BCBS National Fitness Campaign. The goal of the program is to build healthy communities by providing the opportunity for free fitness options for communities.

They are looking to bring fitness courts throughout the us with 10 communities in 2023 and 10 communities in 2024. The courts are 38'x 38' or about 1/2 the size of a tennis court. The courts include the ability to utilize apps to track and conduct fitness activities.

They are looking for communities where wellness is a priority and having a site with impact that is highly visible.

The cost of the court is around $155,000 with grant opportunities of $30,000 to $50,000 plus artwork on the facility. This would bring the cost of the court to around $105,000. This does not include the cost of the concrete slab.

The fitness court could be expanded to include space for fitness/yoga classes. To add this, this would require an additional $35,000 investment for the court.

Grant Funds are on a 1st come 1st serve basis with funding for 2023 taking place in February. Funding for 2024 would be in the 1st quarter of 2023

Below is a 3-minute video and attached is an overview of the presentation
https://nationalfitnesscampaign.com/watch

Requested Action
Provide direction on moving forward with the BCBSNFC Campaign initiative

Voting Requirements:
>Simple Majority
Attachments:

2023_Minnesota BCBSMN_NFC Briefing Presentation

★ EST. 1979 ★
NATIONAL FITNESS CAMPAIGN
FITNESS COURT

STATEWIDE CAMPAIGN BRIEFING INVITATION

2023

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

NATIONAL FITNESS CAMPAIGN
BROUGHT TO YOU BY

Priority Health

COMMUNITY Health Options

MVP HEALTH CARE

Renown HEALTH

Quartz

uchealth

BlueCross BlueShield Kansas

BlueCross BlueShield of Alabama

BlueCross BlueShield of Illinois

BlueCross BlueShield of Texas

BlueCross BlueShield Minnesota

MASSACHUSETTS

JEAN-MICHEL BASQUIAT™
2022 FEATURED ARTIST COLLECTION

Keith Haring™
2021 FEATURED ARTIST COLLECTION

NATIONAL FITNESS CAMPAIGN

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

WHO WE ARE

National Fitness Campaign is a San Francisco based social enterprise and consulting firm

★ EST. 1979 ★
NATIONAL FITNESS CAMPAIGN
FITNESS COURT

WHAT WE DO

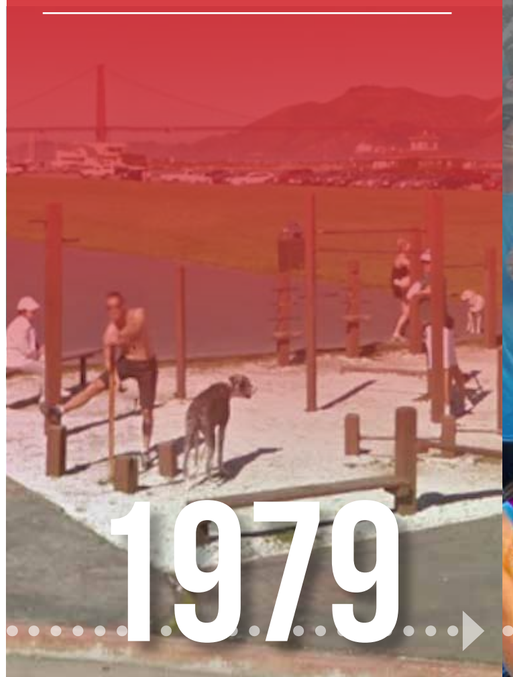
NFC develops public-private partnerships with cities, schools and sponsors to build healthy communities

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

40+ YEARS IN THE MAKING

CAMPAIGN HISTORY

FITNESS COURT INVENTED
SAN FRANCISCO • STANFORD



1979

FIRST NATIONAL SPONSOR
3 COUNTRIES • 10,000 FITNESS COURTS

1980's

REDESIGNED
FOR IMPACT IN 21ST CENTURY

2012

WELCOMING 500TH
HEALTHY COMMUNITY ACROSS AMERICA

2023

NFC EXPANDS TO 10,000
COMMUNITIES WITH PARTNERS

2030's

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

OUR MISSION

BUILD HEALTHY COMMUNITIES

WE MAKE WORLD CLASS FITNESS FREE!

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

CAMPAIGN OVERVIEW

DESIGN & PLANNING

LAUNCH & PRESS

SPONSOR SUPPORT

PUBLIC ART

GRANT FUNDING

AMBASSADOR TRAINING

INSTALLATION

MOBILE APP

NATIONAL FITNESS CAMPAIGN
EST. 1979
FITNESS COURT

A COMPREHENSIVE COMMUNITY WELLNESS PROGRAM

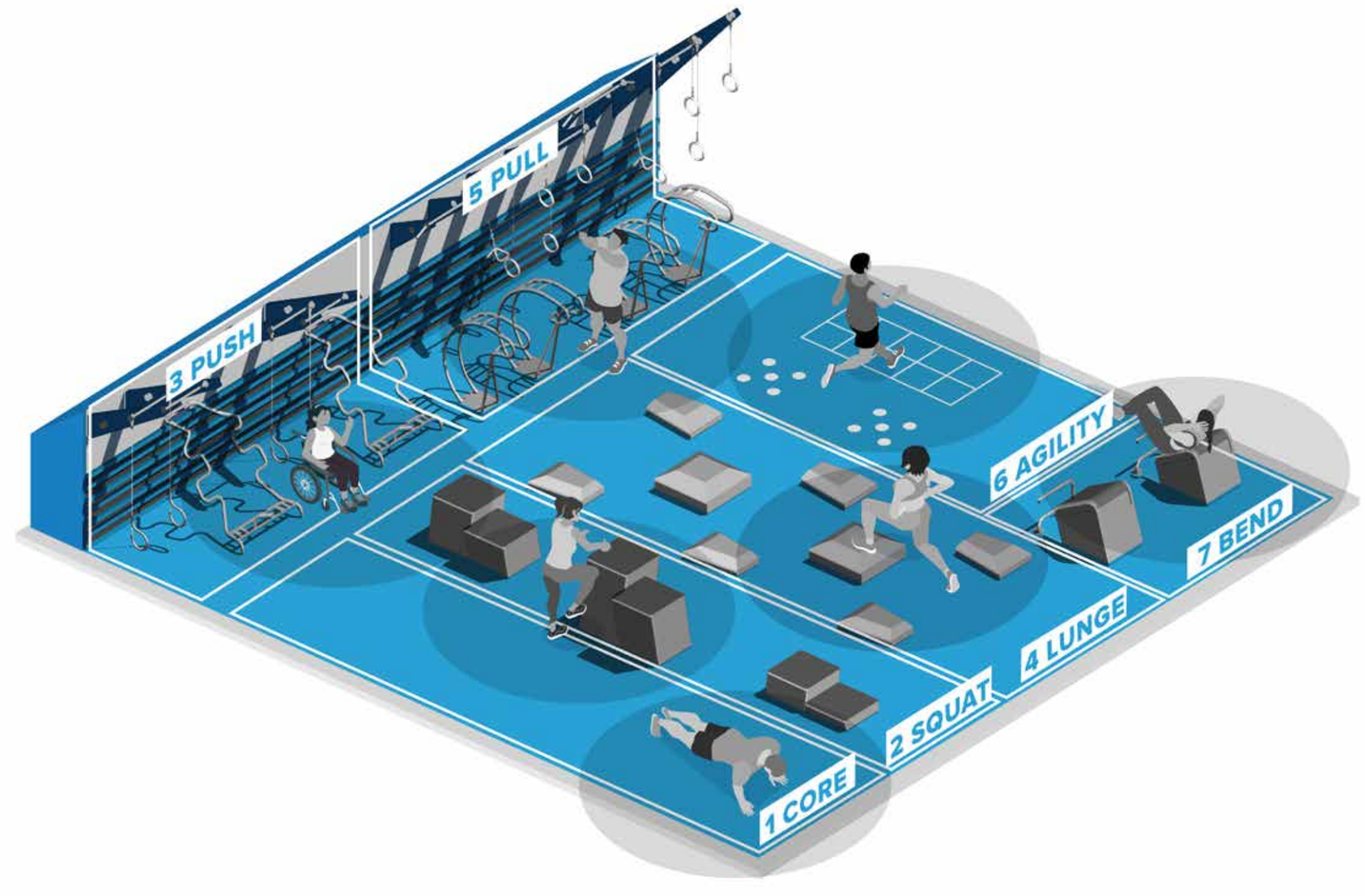
Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT
WORLDS BEST OUTDOOR GYM

7 MOVEMENT FULL BODY WORKOUT

CORE · SQUAT · PUSH · LUNGE · PULL · AGILITY · BEND

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)



FITNESS COURT®

FUNCTIONAL TRAINING SYSTEM
THOUSANDS OF EXERCISES

SCIENTIFICALLY DESIGNED

7 MOVEMENT FULL BODY WORKOUTS

CORE · SQUAT · PUSH · LUNGE · PULL · AGILITY · BEND

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT®

ADULTS OF ALL AGES AND ABILITY

> **I am glad to see movements to improve balance.**
> *- Carol Claybaker, Senior Resident of Janesville, WI*

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

WELCOME TO THE FITNESS COURT
THE WORLD'S BEST OUTDOOR GYM
14+
HOW IT WORKS
1 CORE
LEARN
TRAIN
LOCATIONS
CHALLENGE
SETTINGS
Download on the App Store
GET IT ON Google Play
FITNESS COURT APP

CAMPAIGN SERVICES

TURN KEY

PRE LAUNCH SUPPORT

AMBASSADOR TRAINING

MEDIA & PRESS

LAUNCH!

FREE WORKOUTS & GROUP CLASSES

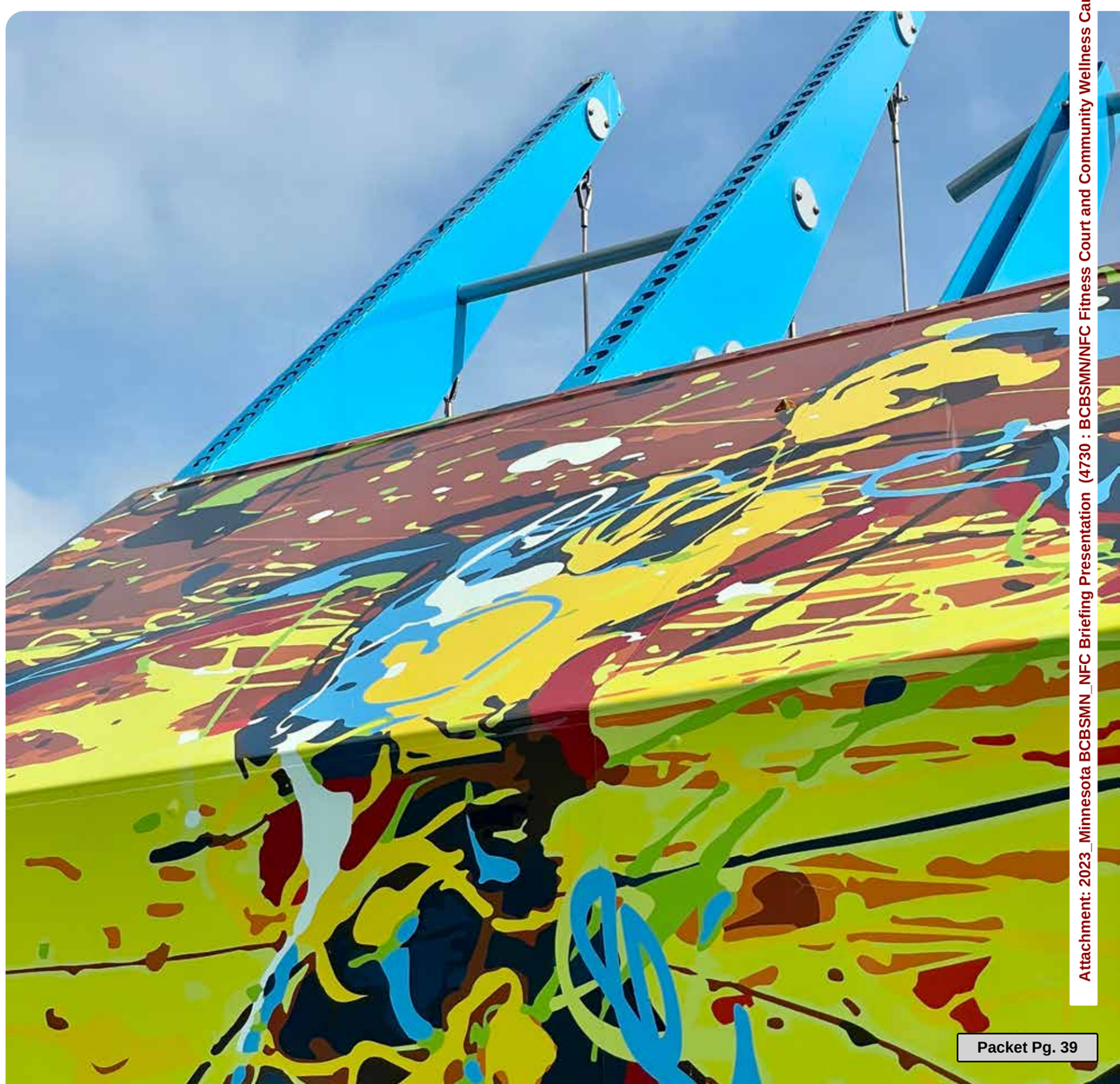
DATA & IMPACT

A wellness culture to engage people in healthy communities!

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT PUBLIC ART

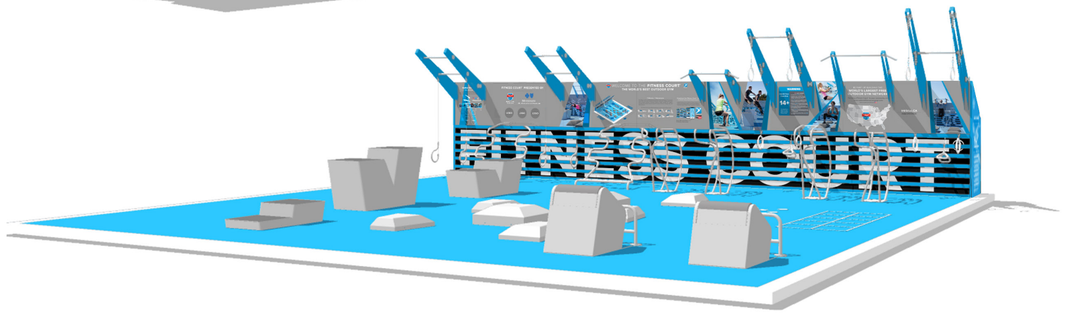
NATIONWIDE GALLERY



Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT PUBLIC ART

BlueCross BlueShield Minnesota | FITNESS COURTS



MA Example: Artwork to be confirmed for MN

2023 NFC State Sponsor Art Collection

No Additional Funding Required

Each Fitness Court® is a one-of-a-kind work of art.

NFC DESIGN STUDIO

Additional Funding Required:
$10,000

LOCAL ARTIST

Additional Funding Required:
$25,000

FEATURED ARTIST

Additional Funding Required
Available upon Request

2023 JEAN-MICHEL BASQUIAT

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

CAMPAIGN OVERVIEW

DESIGN & PLANNING

LAUNCH & PRESS

SPONSOR SUPPORT

PUBLIC ART

GRANT FUNDING

AMBASSADOR TRAINING

INSTALLATION

MOBILE APP

NATIONAL FITNESS CAMPAIGN
EST. 1979
FITNESS COURT

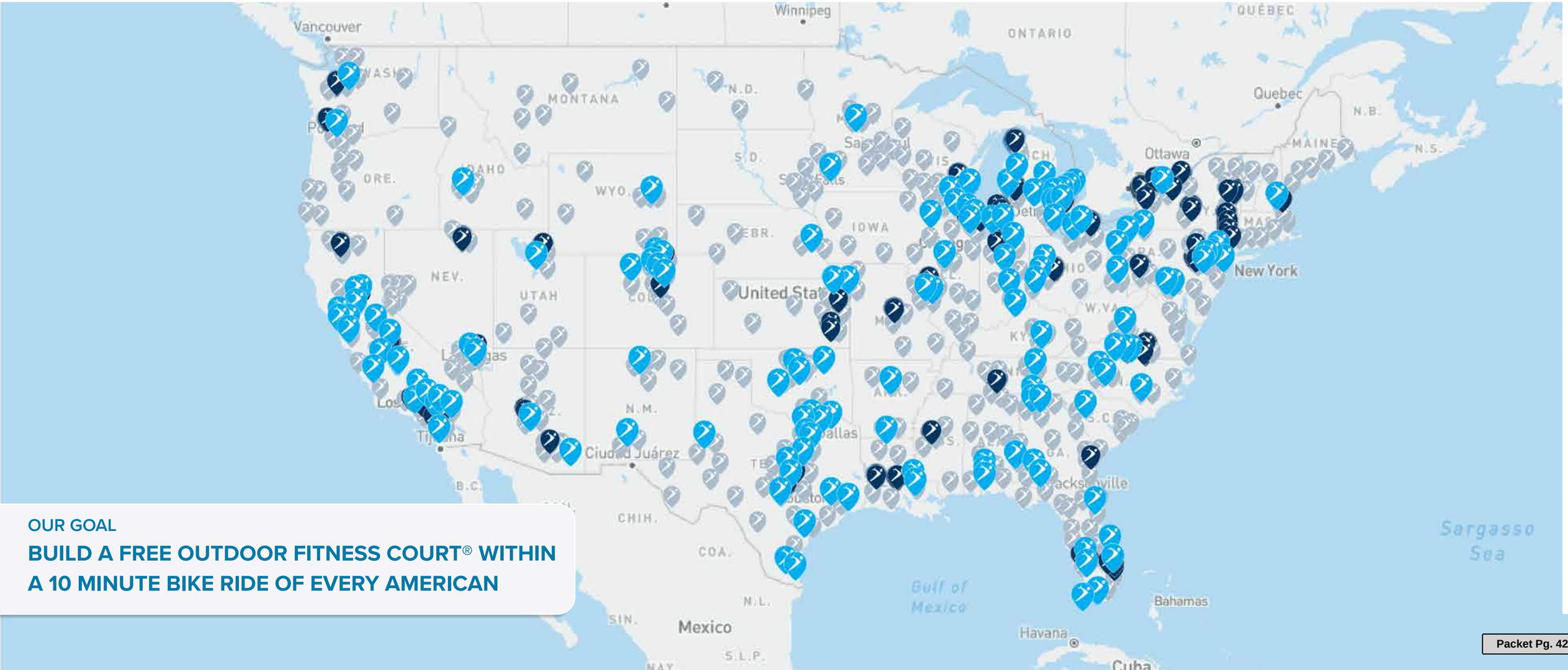
A COMPREHENSIVE COMMUNITY WELLNESS PROGRAM

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

NFC 2023 NATIONWIDE STATUS

10,000+ Fitness Courts® coming to America by 2030

We are building the largest public private partnership in support of community wellness in America!



OUR GOAL

BUILD A FREE OUTDOOR FITNESS COURT® WITHIN A 10 MINUTE BIKE RIDE OF EVERY AMERICAN

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

2023

MINNESOTA STATE SPONSOR

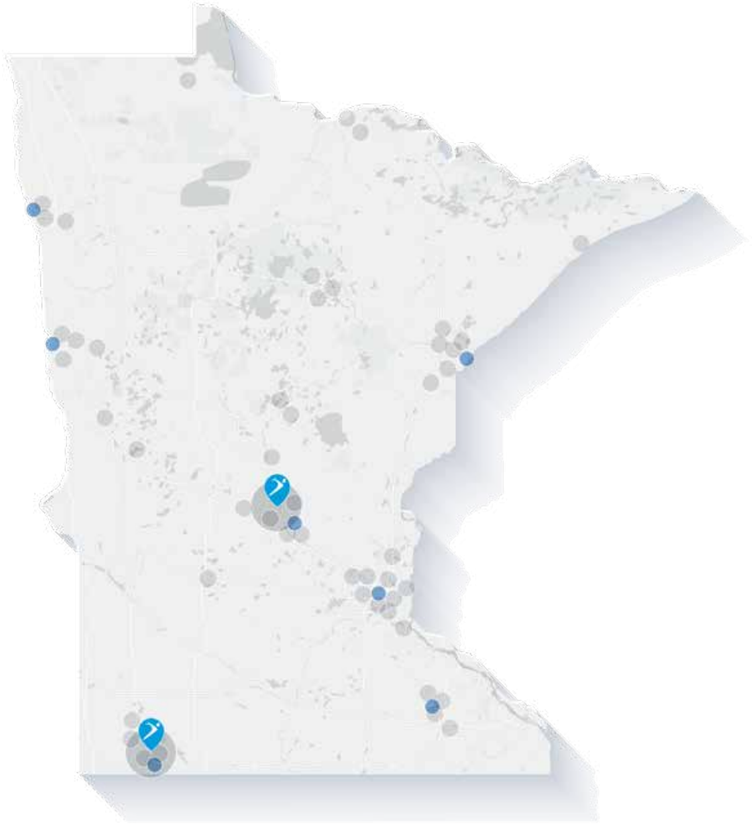
PRESENTED BY BLUE CROSS BLUE SHIELD OF MINNESOTA

Minnesota

EST. 1979 NATIONAL FITNESS CAMPAIGN FITNESS COURT

Strategic Plan Adopted for Health Impact Across State

Limited funding for 10 communities in 2023



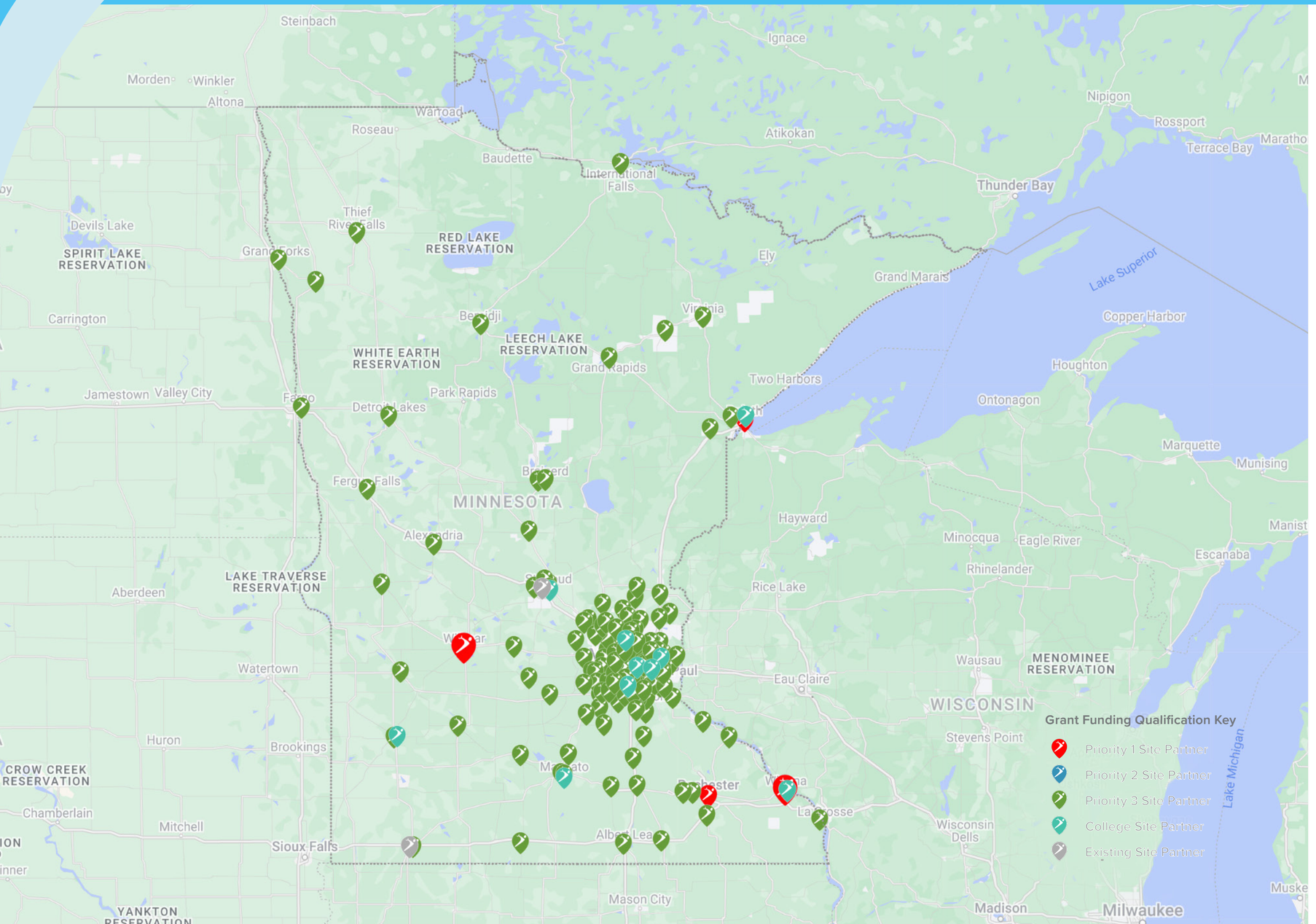
$500,000 in Funding Now Available for Qualified Site Partners

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

2030 Minnesota State Health Impact Plan

Version 1.1 Adopted Oct 2022

BlueCross BlueShield Minnesota



2030 Minnesota State Health Impact Plan

In coordination with a statewide analysis of pedestrian infrastructure, communities and open space, and a public health needs assessment, NFC and BCBSMN have adopted a 2030 Partnership Master Plan to build healthy communities across the state of Minnesota.

- 200 Site partners coming to Minnesota by 2030
- Funding for first 50 site partners being distributed by 2025
- Multi-year grant funding and partnership applications now available for all qualification tiers
- All municipalities and schools identified are now being encouraged to qualify their community for partnership and funding

BlueCross BlueShield Minnesota

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

NFC GRANT REQUIREMENTS

NFC GRANT PROGRAM

STEP 1
IS WELLNESS A PRIORITY?

STEP 2
SITE WITH IMPACT

STEP 3
FUNDING MATCH

STEP 4
CAMPAIGN TIMING

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

WELLNESS AS A PRIORITY

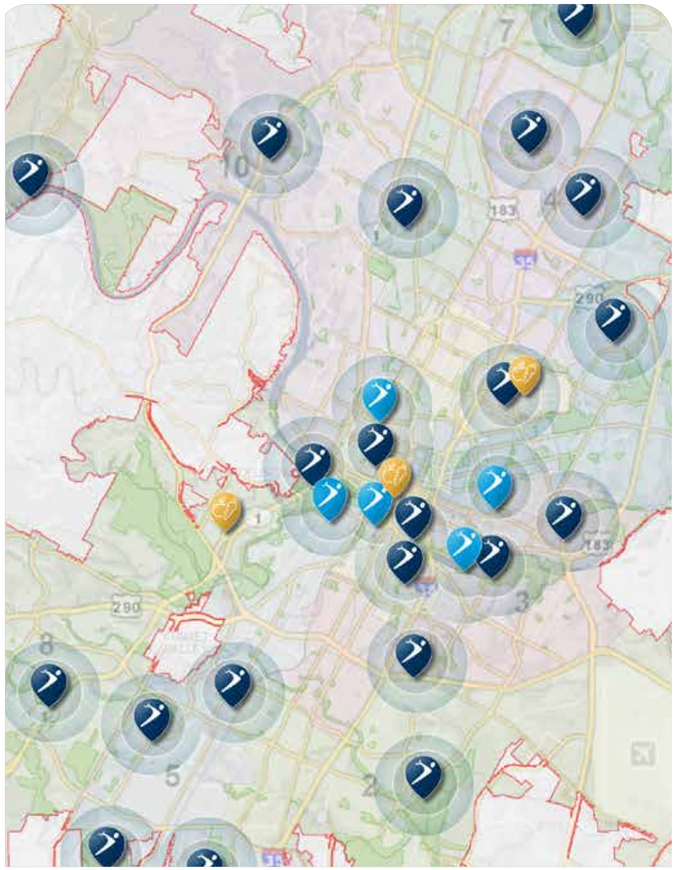
STEP 1

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

SITES WITH IMPACT

Feasibility Study for Fitness Court® Locations

Design & Planning Consulting



Funding support for a network of Fitness Courts to encourage pedestrian movement across the community

Walk, Bike, Run, Jog

Site Plan Integration

Pedestrian Movement Analysis

STEP 2

1 VISIBLE

Site locations must be recognizable with high visibility.

2 ACTIVE

Site locations must be heavily trafficked and centrally located.

3 CONNECTED

Site locations must be integrated with pedestrian infrastructure.

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

STEP 3

2023 CAMPAIGN FUNDING REQUIREMENT

NFC PROGRAM FUNDING

The Fitness Court® and National Campaign Services — $ 155,000

NFC & Blue Cross Blue Shield of Minnesota Grant Funding Award (Variable Grants Available) — ($30,000-$50,000)

Art & Custom Color Options

NFC Standard
Included

NFC Design Studio
$10,000

Local Artist
$25,000

OPTIONAL

NFC PROGRAM TOTAL — **$ 105,000-125,000**

CONCRETE SLAB

Can be performed in-house or in-kind — *est.* $ 0-20,000

NFC APPROVED INSTALLER NETWORK - INSTALLATION TEAM

**NFC Approved Installer required to Validate Warranty*

Turn Key Fitness Court Assembly

Art & Graphic Installation

Installation Partner *(separate agreement)*

Fitness Court installation is a specialized installation that requires expertise, proper certifications, and proven field experience

$ 25,000

With Prevailing Wage Rates: $27,000

TOTAL FUNDING REQUIREMENT

Minnesota

NATIONAL FITNESS CAMPAIGN

$130,000-$170,000

Includes standard art collection

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

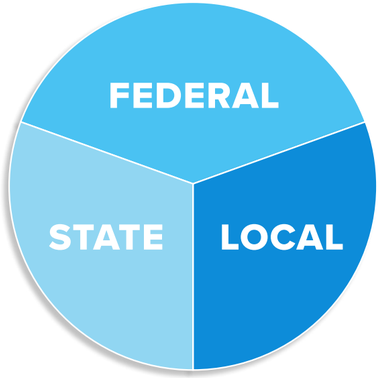
ALTERNATE FUNDING PATHWAYS

STEP 3

ALTERNATE FUNDING PATHWAYS

NFC CONSULTATIVE SUPPORT

FEDERAL AND STATE FUNDING

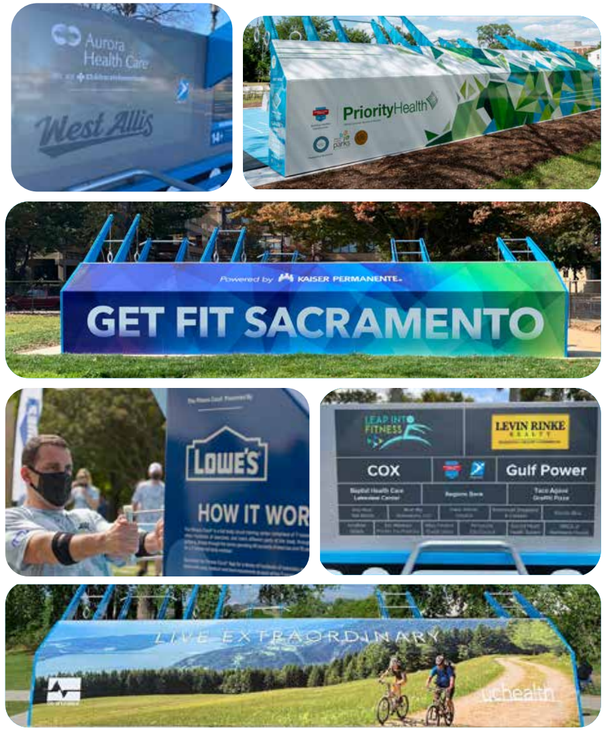


Expert funding consulting for eligible partners

TRAVEL, TOURISM AND OUTDOOR RECREATION EDA

CDBG COMMUNITY DEVELOPMENT BLOCK GRANT

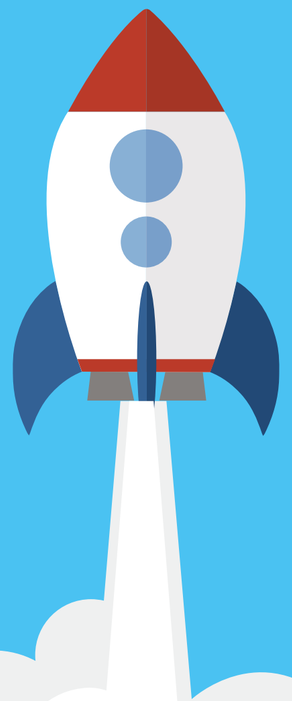
LOCAL AND REGIONAL SPONSORS

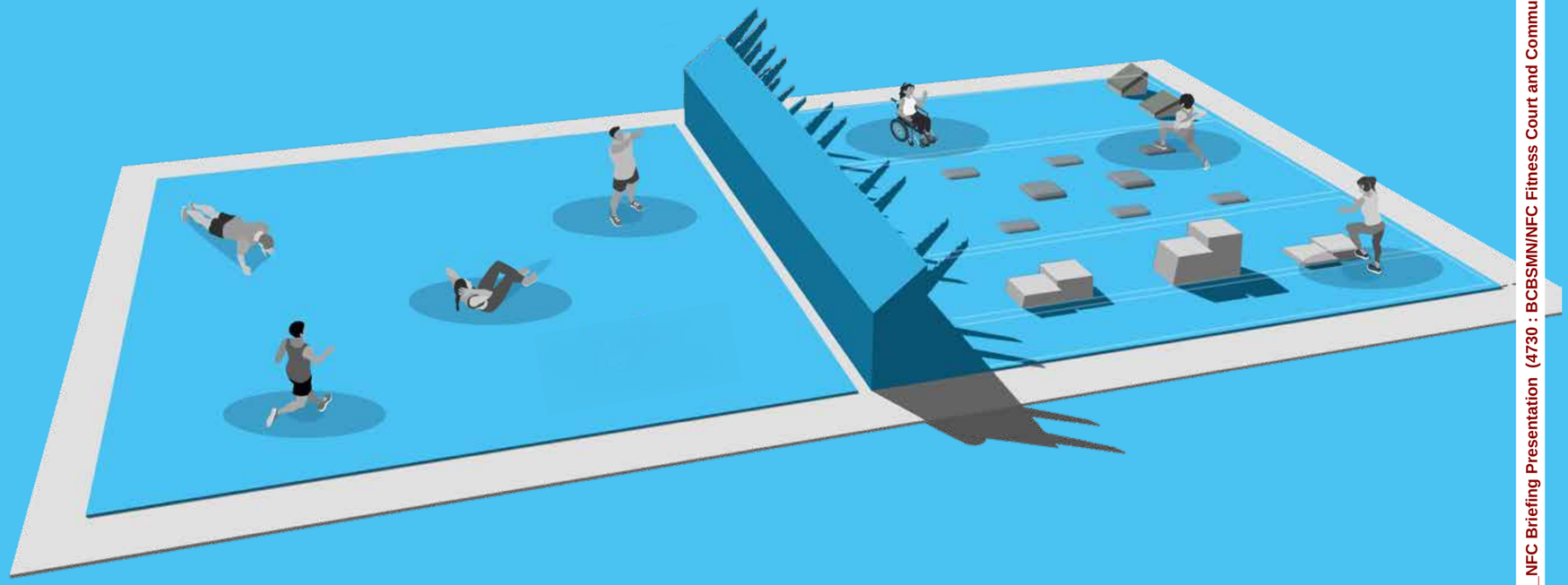


Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT | STUDIO

LAUNCHING NATIONWIDE IN 2023





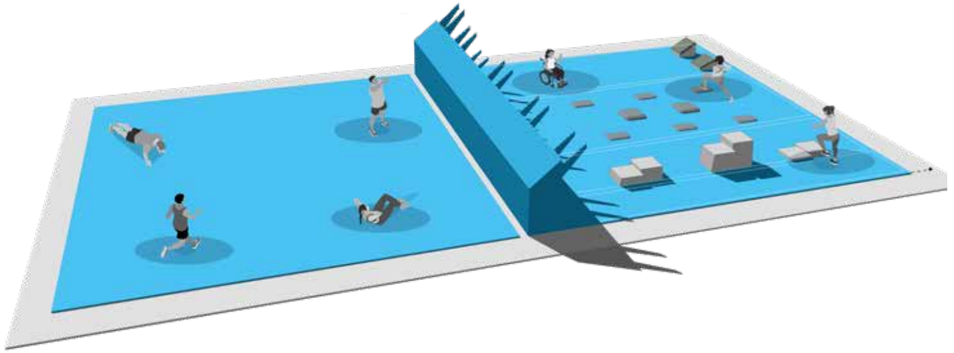
Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT | STUDIO

FITNESS
ART
DANCE
YOGA
ZUMBA
PILATES
STRETCH

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

FITNESS COURT | STUDIO



- World's first integrated outdoor gym experience with two programmable class rooms
- Over 2,000 square feet of wellness infrastructure
- Includes edge to edge art mural as studio classroom backdrop
- Compatible with existing Fitness Courts® and your Fitness Court® network

ADDITIONAL FUNDING REQUIRED

$35,000

***Limited Fitness Court Studio® programs available in each state in 2023*

CONCRETE SLAB ADDITION

Can be performed in-house or in-kind

est. $0-20,000

Variance dependent on concrete pad installation method

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

CAMPAIGN TIMING

STEP 4

2023 GRANT APPLICATION PERIOD NOW OPEN

Campaign seeking qualified applicants able to meet the 2023 time frame for adoption and local funding match.

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

PARTNERSHIP QUALIFICATION PROCESS

PRE APPLICATION PHASE

1 Feasibility Review
2 Evaluation Call
3 Non-Binding Grant Application

AWARD PHASE

4 Award of Grant Eligibility *(First Come, First Served for Qualified Applicants)*
5 Local Adoption by Governing Body
6 Develop and Confirm Funding Match

LAUNCH PHASE

7 Shipment for Storage
8 Install Concrete Slab and Art Approval
9 Fitness Court Assembly
10 Press Launch Ceremony

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

DISCUSSION - Q&A

Q&A

STEP 1 — IS WELLNESS A PRIORITY?

STEP 2 — SITE WITH IMPACT

STEP 3 — FUNDING MATCH

STEP 4 — CAMPAIGN TIMING

NEXT STEP

SCHEDULE EVALUATION CALL IF APPROPRIATE

Attachment: 2023_Minnesota BCBSMN_NFC Briefing Presentation (4730 : BCBSMN/NFC Fitness Court and Community Wellness Campaign)

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **DNR Grant Opportunities**

Background Information:
The Department of Natural Resources (DNR) announced grant funding opportunities for park and trail projects across Minnesota. Applications are now being accepted for the following grant programs: outdoor recreation, natural and scenic area, regional trail, local trail connections and federal recreational trails.

These grants help local governments throughout the state create partnerships with the DNR to fund projects ranging from local parks, regional trails to trail connections. Eligibility requirements, deadlines, and other details can be found on the DNR Web site at mndnr.gov

Local Trail Connections
The City received funding for the Flink Ave Trail Connection (392nd - Meadows North 2nd Development) last year. There is an existing gap from the proposed trail to be constructed at 392nd St to the existing trail locate on the north side of County Market. The City has submitted an application to MNDOT Active Transporation and will know by 3/24/23 if funded.

The City also has a SRTS CSAH 30 Trail project that is currently in the final design stages with an anticipated date of March to obtain bids for the project.

Grants are reimbursement based up to 75 percent of the total eligible project costs, and recipients must provide a non-state cash match of at least 25 percent. Other state funds or grants, such as Parks and Trails Legacy Grants, or Metropolitan Council Grants cannot match these grants. Project costs must be incurred and paid before reimbursement can be made. Project costs become eligible for reimbursement once a contract agreement is established between the DNR and the grantee.

The minimum grant request is $5,000, and the maximum grant award is $250,000.

The estimated cost for engineering and construction would be $532,110. The minimum required city match would be $282,110

Outdoor Recreation Grant and/or Natural and Scenic Area Grants

ELIGIBLE PROJECTS

• Acquisition of land for future development of outdoor recreation facilities. Public access, including parking, must be provided within 1 year of acquisition. Recreation facilities must be developed within three years from the date of acquisition.
• Development, redevelopment or rehabilitation of outdoor recreation facilities on land owned by the applicant.
• A combination of land acquisition and development, redevelopment or rehabilitation of outdoor recreation facilities.

Grants are reimbursed based up to 50 percent of the total eligible costs. The maximum grant award is $300,000. The local share can consist of cash or the value of materials, labor and equipment usage by the local sponsor or by donations or any combination thereof. Costs must be incurred and paid for before reimbursement can be made. Applicants are eligible to receive more than one grant. Significant progress must be completed on active projects before an additional proposal can be submitted.

Projects listed in the CIP include:

Splash Pad ~ $75,000 - $300,000
Park Signage ~ $20,000
Wildridge Park ~ $500,000 - parking lot/soccer fields
Northwood Park ~ $220,000 Pickleball Courts
Harder Park /Tower Fields ~ Ballfield Improvements Dugouts/Drainage/Benches

APPRAISAL REQUIREMENTS

The application must include an appraisal report by a general real property appraiser licensed by the State of MN and meet the Uniform Appraisal Standards for Federal Land Acquisition (UASFLA). The appraisal must include the DNR and the National Park Service as intended users. The landowner or designated representative must be given an opportunity to accompany the appraiser during the inspection of the property. Appraisals must have an effective date within 13 months of the application deadline.

Land acquisition projects require an UASFLA appraisal which would cost between $4,000 - $5,000 to complete.

Conservation Partners Legacy (CPL) Grant

Eligible Activities include:
Forest Habitat
- Winter cover; Tree Planting; Promotion of Natural regeneration; Bud capping, prescribed burns
Prairie Habitat

- Establish new prairie/grassland; native species seed purchase; prescribed burns, invasive control in grassland/prairies, Tree removal

Wetland/Water Habitat

- water lever control structures; fish barriers; upland vegetation enhancement; tile breaks/ditch blocks

Fish Game and Wildlife Habitat

- Brushland shearing; dam removal/modifcation; in-stream habitat mods; Trout stream restoration/habitat improvement; site prep for habitat improvement

This program requires a 10% match of non-state funds. The match may be cash or in-kind resources.
Funds used for match for CPL grants cannot be used as match for any other state grant programs.

The minimum grant request is $5,000, and the maximum grant award is $400,000.

Possible projects include:
Clayton Anderson Park prairie habitat
Branch Acres prairie
Meadows North Tree Planting

Deadline:
Grant Applications for the Local Trail and Outdoor Recreation are due March 31, 2023.

Requested Action:
To provide discussion and direction on applying for a MnDNR grant application. City Staff would recommend exploring an application for the Flink Ave Trail connection and Northwood Pickleball Court grant opportunities.

Voting Requirements:
>Simple Majority

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Arbor Day/Earth Day Tree Bundle Purchase and Planting and Proclamation**

Arbor Day is celebrated on the last Friday in April in the United States. It is marked by the planting of trees and emphasizes caring for them as a way to sustainably protect our planet's natural resources. This year an arbor day event is scheduled for April 28, 2023. Attached is the event flyer and draft proclamation for the event.

Earth Day is the annual U.S. celebration of the environment and a time for Americans to assess the work still needed to protect the natural gifts of our planet. Earth Day began on April 22, 1970 and is celebrated annually on April 22nd.

The City has planted trees throughout the park system in observance of Arbor/Earth Day in past years.

The Chisago Soil & Water Conservation District has bundles of 25 bare root trees available for sale for $36/bundle. Staff has identified the waste water treatment plant as an ideal site for tree planting as the plant water reuse could utilized. There would also be a much lower chance of human or animal damage to the trees. The trees could be transplanted in the future to needed or desired locations. Public Works has indicated that they would be able to plant the trees and recommended the Red Pines, White Pine, Red Maple, Linden and Crabapple bundles. Two of the bundles would be for distribution at the event. Volunteers would be welcome as well. Staff would be looking to plant the trees in late April/May.

Requested Action
To recommend approval of the arbor day proclamation and event on April 28, 2023 and to purchase 5 bundles of 25 trees from Chisago SWCD tree sale to plant at the Wastewater Treatment plant and distribute 2 bundles at the arbor day event not to exceed $180 from the park improvement fund.

Voting Requirements:
>Simple Majority
Attachments:

North Branch Prolcamation
Arbor Day 2023 Event Flyer

TREE CITY USA®
An Arbor Day Foundation Program

★★★ OFFICIAL PROCLAMATION ★★★

WHEREAS in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees, ***and***

WHEREAS this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, ***and***

WHEREAS Arbor Day is now observed throughout the nation and the world, ***and***

WHEREAS trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, ***and***

WHEREAS trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, ***and***

WHEREAS trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, ***and***

WHEREAS trees — wherever they are planted — are a source of joy and spiritual renewal.

NOW, THEREFORE, I, Kevin Scheiber, Mayor of the City of North Branch, do hereby proclaim April 28, 2023 as **ARBOR DAY** In the City of North Branch, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, ***and***

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS 24th day of January, 2023

Mayor _____

Arbor Day Foundation®

Attachment: North Branch Prolcamation (4727 : Arbor Day/Earth Day Tree Bundle Purchase and Planting and Proclamation)

4/28/2023
CELEBRATE ARBOR DAY

Join us to celebrate the earth we've been given!

Trees afford us many pleasures. In the spring, their buds let us know warmer weather is on the way. Their summer leaves provide ample shade on a hot day. Have you ever joyfully jumped into a pile of crisp colorful leaves in the fall? And in the winter, tree branches offer shelter to wildlife for our viewing pleasure. Arbor Day encourages us to celebrate and plant trees.

Join us to learn about the onsite dense Forest Planting, How to properly plant and care for a young tree, and how native plants are beneficial.

First 50 families will receive a free Norway (Red) Pine, which is the MN state tree!

More information email: humb0025@umn.edu

Plant a tree for Arbor Day!

6:00 pm ~ 7:30 pm

Celebrate our State Tree

Demonstrations

We only have ONE EARTH ~ Let's take care of it!

LOCATION

Harder Park
39260 Harder Pkwy
North Branch
MN 55056

Attachment: Arbor Day 2023 Event Flyer (4727 : Arbor Day/Earth Day Tree Bundle Purchase and Planting and Proclamation)

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Park Signage**

Background

The PTOS Commission has been working on the development a strategic plan for the City's Parks, Trails and Open Space System. As part of the review, the Commission has identified the need for having a uniform signage throughout the city. The PTOS Commission discussed signage at the October 3, 2022 meeting and came to a consensus to discuss this at the November 2022 meeting.

The City's 10 Year Capital Improvement Plan (CIP) identifies park signage as an improvement slated for 2023. The City's Comprehensive Plan also identifies a Goal of: Providing a welcoming and safe parks and recreation system. Policy 5.1.1of the plan states:

Ensure visible and legible signage at park entrances, use recognizable branding to indicate that parks are open to all people, provide entrances son public streets, and utilize vegetation that does not obscure views into and through the parks.

There is a variety of existing types of signage or even a lack of existing signage throughout the city's parks, trails and open space system. Attached are photos of existing signage throughout the city's parks, trails and open space system.

The Commission discussed park signage at the November 5, 2022 meeting and identified 4 types of signage to be utilized throughout the city's park system. Below are some approximate costs for the signs and attached are samples.

Hwy Sign - $250 double sided 24x48 brown/white with logo and channel posts

Sign with Map - $130 24x30 with channel post

Park Entrance/Monument Sign - varies based on material/size $200 - $3,500

Park Entrance/Boundary - $130 24x30 with channel post

The Commission discussed signage at the Dec 5, 2022 meeting and recommended obtaining a proof and cost estimate for the Sky Hill Park style sign from Vacker sign. City staff will provide a copy of the proof once it is received.

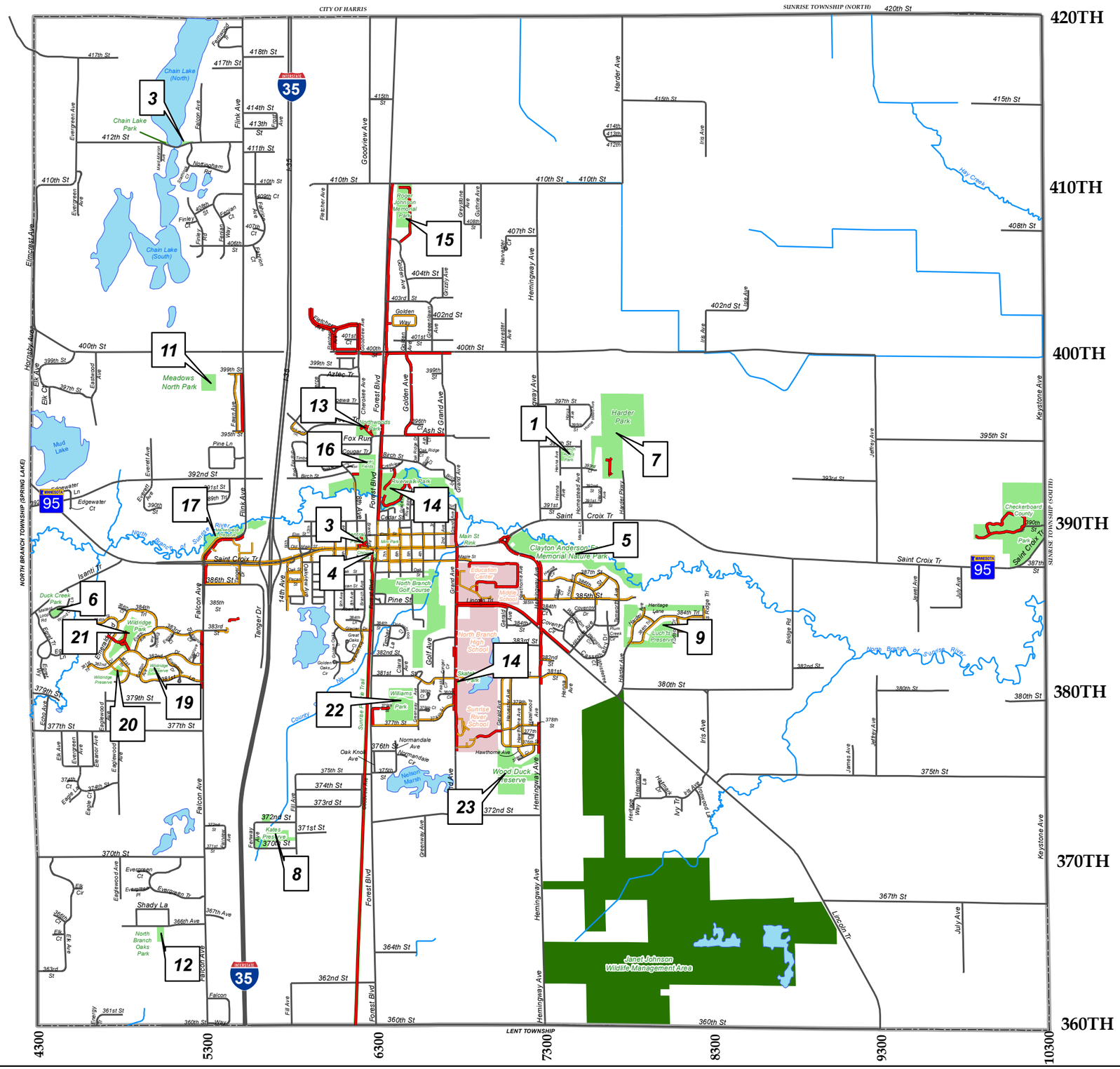
Requested Action

Discuss and make a recommendation on the sign proof

Voting Requirements:
>Simple Majority
Attachments:
Existing Parks, Trails, & Public Lands
Sky Hill Park Sample
Central Park Sample

City of North Branch

Existing, Parks, Trails, & Public Lands



Name	Address	Class	MAPKEY	Acres	POOL	GYM	TRACK	FOOTBALL	SOCCER	YOUTH 18/OS	BASEBALL	PLAYGROUND	TENNIS	BASKETBALL	VOLLEYBALL	HORSESHOE	CONCESSION	RESTROOMS	SEASONAL RR	TRAILS	SHELTER	PICNIC TABLES	GRILLS	BENCHES	PARKING	HOCKEY	ICESKATE	WARMHOUSE	SWIMBEACH	POND/LAKE	BOATLAUNCH	FISHING	GOLF	SKATEPARK	DISC GOLF
CITY FACILITIES																																			
Branch Acres Park	7451 394th Street	NR	1	3.4																															
Central Park	6250 Main Street	CP/NP	2	2.2									1		1				1		0.2	1	6	4	5	22									
Chain Lake Park	5200 412th Street	NR	3	0.6																											1				
Chilson Park		N	4	0.9															1						23										
Clayton Anderson Family Memorial Nature Park	38689 Hemingway Ave	NR	5	46.7																															
Duck Creek Park	38420 Wood Duck Lane	NR	6	1.6																															
Harder Park	39260 Harder Parkway	CP/NR	7	63.0							4		1					1		1		1	5	3		144									9
Kate's Preserve	37080 Fill Avenue	NR	8	9.3																															
Lucht's Preserve	7925 384th Trail	NR/NP	9	27.5																															
Main St Rink		CP	10																								1	1							
Meadows North	5333 399th Street	NP	11	5.0																															
North Branch Oaks Park	5035 366th Street	NP	12	2.0									1											2											
Northwood Park	39581 Cherokee Avenue	NP	13	5.4									1	2	1		8			1	0.2	1	3	3	3	20									
Riverwalk Park	39181 Forest Boulevard	NP/NR	14	47.4																1		1	3	2	2	20									
Roger Johnson Memorial Park	6547 410th Street	CP/NP	15	14.7						2	1		1							1	0.4	1	4	2	2	60									
Skateboard Park	38175 Grand Avenue	NP	16																	1					1									1	
Marketplace Preserve	Flink Ave	NR	17	9.5																															
Tower Fields	6211 Cougar Trail	CP	18	8.7						2			1							1			1			20									
Wildridge 3 Preserve	5005 382nd Drive	NR	19	1.5																															
Wildridge 11 Preserve		NR	20	2.0																															
Wildridge Park	4840 382nd Drive	CP/NP	21	11.9									1		1		2			1	0.3	1	4	2	6			1	1						
Williams Park	4400 379th Street	CP	22	10.0																															
Wood Duck Preserve		NR	23	26.0																															
Total City Facilities				**299.4**	**0**	**0**	**0**	**0**	**0**	**2**	**7**	**0**	**7**	**2**	**3**	**0**	**10**	**1**	**2**	**7**	**1.1**	**6**	**26**	**16**	**21**	**309**	**0**	**2**	**2**	**0**	**1**	**0**	**0**	**0**	**1**	**9**
SCHOOL FACILITIES																																			
Sunrise River School	37775 Grand Avenue		24	60.6		2			2		1	1									0.1														
High School	38175 Grand Avenue		25	75.3		2	1	3	1	2	2		8					1							1	1		1							
Middle School	38431 Lincoln Trail		26	30.0		2		1	2	2	2		1								0.8				1										
North Branch Area Education Center	38705 Grand Avenue		27	30.3		2							1		1										1										
Total School Facilities				**196.2**	**0**	**8**	**1**	**4**	**5**	**4**	**5**	**3**	**8**	**1**	**0**	**0**	**1**	**1**	**0**	**0**	**0.9**	**0**	**0**	**0**	**0**	**3**	**1**	**0**	**1**	**0**	**0**	**0**	**0**	**0**	**0**
REGIONAL FACILITIES																																			
North Branch Golf Course	38585 Forest Boulevard		28	48.5																						35						1			
Checkerboard County Park	38990 Keystone Avenue		29	79.0									1			1	1				0.7	1	1			60			1	1		1			
Janet Johnson W.M.A.	36492 Hemingway Avenue		30	766.8																															
Sunrise Prairie Regional Trail	6311 Maple St		31	33.5																	2.8														
Total Regional Facilities				**927.8**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**1**	**0**	**0**	**1**	**1**	**0**	**0**	**0**	**3.5**	**1**	**1**	**0**	**0**	**95**	**0**	**0**	**0**	**1**	**1**	**0**	**1**	**0**	**0**	**0**
Total Facilities				**1423**	**0**	**8**	**1**	**4**	**7**	**11**	**5**	**11**	**10**	**4**	**1**	**11**	**2**	**2**	**7**	**5**	**7**	**27**	**16**	**21**	**407**	**1**	**2**	**5**	**1**	**2**	**0**	**1**	**1**	**1**	**9**

Map Features

- Parks/Open Space
- School Facilities
- Wildlife Management Area
- Trails/Sidewalks
- Hydrology
- Public Waters

N

0 1,500 3,000 6,000 9,000 12,000 Feet

SCALE: 1:40000

FIGURE 1

Disclaimer: The data on this map is provided "as is" and does not represent a survey. NO liability is assumed to accuracy of the data delineated hereon.

CITY OF NORTH BRANCH EST. 1881

DATE: 02.01.2021

Attachment: Existing Parks, Trails, & Public Lands (4728 : Park Signage)

Eagan routed bi-color HDPE plastic sign

CITY OF
NORTH BRANCH

CENTRAL PARK

Single-sided?

CITY OF
NORTH BRANCH

CENTRAL PARK

CITY OF
NORTH BRANCH

CENTRAL PARK

City of North Branch
Staff Report

Prepared By: **Nathan Sondrol, GIS/Parks Director**

Date: **January 9, 2023**

Subject: **Strategic PTOS Plan**

The PTOS Commission has been working on reviewing the city's existing parks, trails and open space inventory and conducting a needs analysis. The Commission has reviewed each of the sites and has compiled and ranked priorities for each of the park sites based on community inputs.

The next step to would be to complete review the documents, overviews, history, demographic data and goals and to develop the implementation plan and develop the draft document.

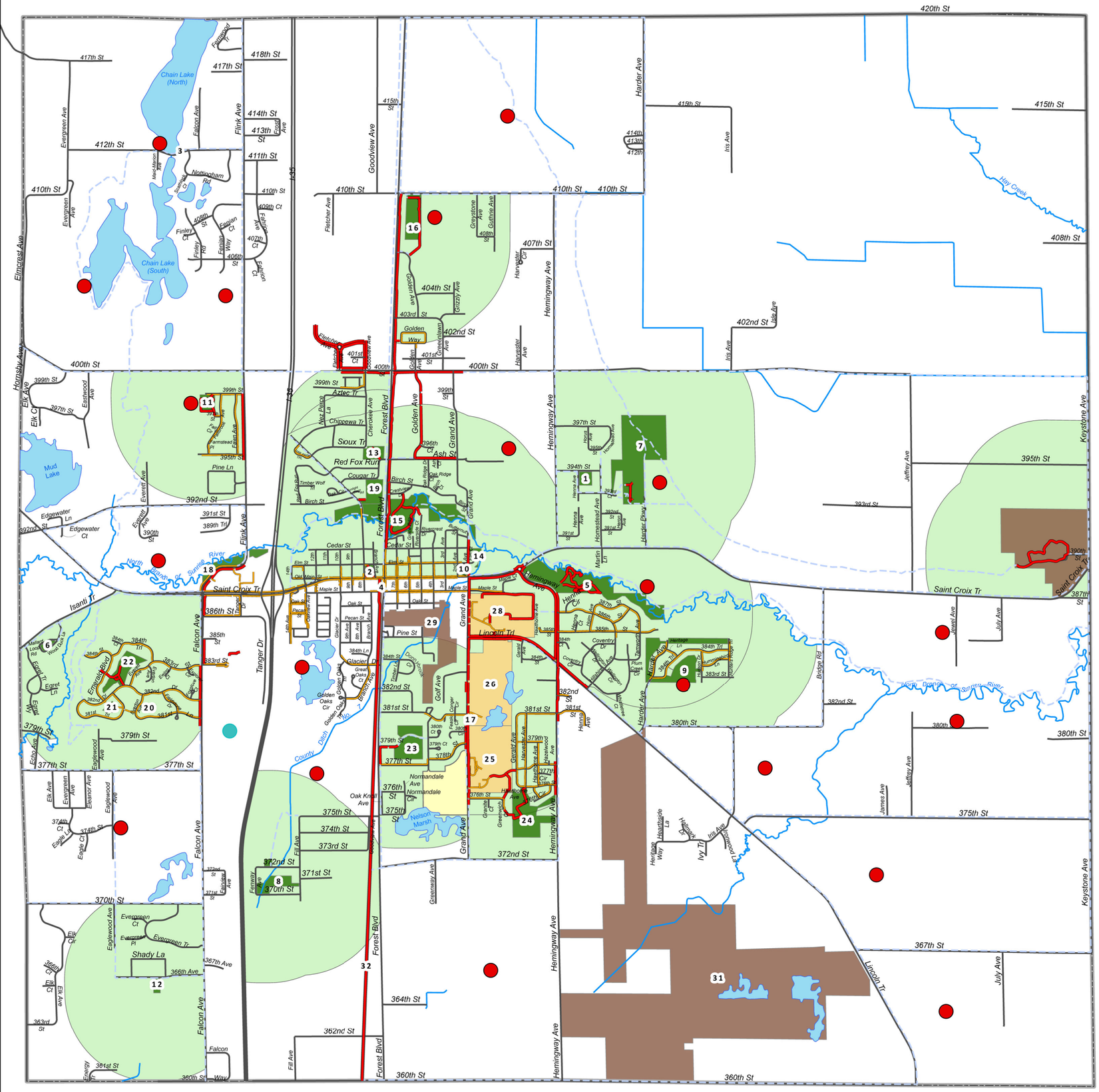
Attached is the future park location map and trail map.

City Staff would be looking for continued discussion and input from the commission on these items.

Attachments:
Future Park Location Map

CITY OF NORTH BRANCH EST. 1881

Parks and Trails Map


Chain Lake (North)
Chain Lake (South)
Mud Lake
Nottingham Park
Forest Blvd
Golden Ave
Grand Ave
Hemingway Ave
Harder Ave
Keystone Ave
Jeffrey Ave
Falcon Ave
Flink Ave
Elmcrest Ave
Hornsby Ave
Tanger Dr
Goodview Ave
Saint Croix Tr
Lincoln Trl
Red Fox Run
Sioux Tr
Chippewa Tr
Cedar St
Pine St
Maple St
Oak St
Birch St
Ash St
Golden Way
Nelson Marsh
Shady La
Hay Creek
North Branch of Sunrise River
Country Ditch No. 2 Buffalo Ring
Sunrise River
Isanti Tr
Iris Ave
July Ave
Bridge Rd
Lincoln Tr
Jewel Ave
James Ave
Fill Ave
Greenway Ave
Golf Ave
Falcon Ave
Eagle Ave
Elk Ave
Evergreen Ave
Everett Ave
Eglewood Ave
Edgewater Ln
Edgewater Ct
Pine Ln
Shady La
Harder Blvd
Hemingway Ave
Keystone Ave
Tanger Dr
Falcon Ave
Forest Blvd
Flink Ave
Elmcrest Ave
Hornsby Ave
Goodview Ave
Harder Ave
Keystone Ave
Jeffrey Ave
Hemingway Ave
Grand Ave
Golf Ave