



# NORTH BRANCH

## —Minnesota—

Charles Klopp  
Chair

Bob Bernier  
Commissioner

Farfum Ladroma  
Commissioner

Lynn Wilson  
Commissioner

Wendy Chelberg  
Commissioner

**PARKS, TRAILS AND OPEN SPACE  
COMMISSION  
REGULAR AGENDA  
MONDAY, OCTOBER 6, 2025 @ 7:00 PM  
CITY HALL, 6408 ELM STREET, NORTH  
BRANCH, MN 55056**

### MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

#### REGULAR MEETING

Monday, October 6, 2025

1. CALL TO ORDER

Chair Charles Klopp called the Parks, Trails and Open Space Commission to order at 7 PM.

2. PLEDGE OF ALLEGIANCE

Chair Charles Klopp let the Pledge of Allegiance

3. ROLL CALL

**Present:** Commissioner Charles Klopp, Commissioner Bob Bernier, Commissioner Farfum Ladi  
Commissioner Wendy Chelberg, Commissioner Lynn Wilson

**Absent:**

**Remote:**

**Others Present:**

**Notes:**

4. PUBLIC COMMENT

*Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.*

5. AGENDA APPROVAL

a. Approve Agenda

**RESULT: Passed**

**ACTION**

**MOVER:** Wendy Chelberg  
**SECONDER:** Bob Bernier  
**AYES:** Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson  
**ABSENT:**  
**NOTES:**

6. CONSENT AGENDA

*All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

a. Approval of September 8, 2025 PTOS Commission Meeting Minutes ACTION

**RESULT:** Passed

**MOVER:** Lynn Wilson

**SECONDER:** Farfum Ladroma

**AYES:** Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson

**ABSENT:**

**NOTES:**

7. REPORTS

a. Park Fund Balances INFO

Community Development Director Nate Sondrol gave a Park Fund Balance Update.

Park Dedication Fund - \$22,526.06

Park Improvement Fund - \$105,037.48

Community Center Fund - \$180,999.12

b. Project Updates INFO

Community Development Director Nate Sondrol gave a few project updates. The seeding is done at Clayton Anderson Park. At Harder Park, the Public Works department got the concrete installed for the kiosk area, pathway, and bench pads. The Walk & Roll to School Day is Wednesday, October 8th, starting at 7:15 am at St. Gregory's Church. On October 7th, there will be a ribbon-cutting at the North Branch Library at 4 pm for the County Road 30 Improvement Project.

c. Approval of a Special Event Permit for Harder Park Disc Golf Tournament ACTION

Community Development Director Nate Sondrol presented a Special Event Permit Application for the Space Race Disc Golf Tournament to the Commission.

A Special Event Permit Application has been submitted for a disc golf tournament to take place at the Har Park Disc Golf Course on Saturday, October 25<sup>th</sup>. The event proposes to use the existing facilities at the park including the pavilion. The event is proposed to take place starting at 5 P.M., with time dedicated to setting up and cleaning up before and after the event.

The tournament is titled a "Space Race Disc Golf Tournament" with plans to illuminate tee boxes and disc golf baskets/goals with glow-in-the-dark features. Based on the discussion with the applicant and the completed permit application, this will be the only feature that will alter the facilities at the park. There are plans to have signage, vendors, entertainment, sound, stages, tents, etc. The use of the pavilion is expected to be sufficient for this scale of event.

The applicant has been in contact with the North Branch Disc Golf Association for the event. It is expected that the Disc Golf Association will give permission in written form to the applicant to use the course for the tournament.

**RESULT:** Passed  
**MOVER:** Charles Klopp  
**SECONDER:** Bob Bernier  
**AYES:** Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson  
**ABSENT:**  
**NOTES:**

d. Website INFO

Community Development Director Nate Sondrol gave an update regarding the City of North Branch's new website. The website is expected to go live by the end of this year. We're currently looking for any ideas and thoughts regarding anything regarding Parks, Trails, and Open Spaces that you would like to see on our website.

e. Comprehensive Plan Update INFO

Chair Charles Klopp started the discussion regarding the Comprehensive Plan Update. Charlie mentioned that he would like to see a town ballpark, and the other commissioners agreed that this would be a good attraction to the City. It would also make a great concert venue and a great hub for the City. Charlie also brought up asking the library to put a small park at the library; he mentioned that he would talk to the librarian to see if there is any interest.

Community Development Director Sondrol mentioned that the grant application for all the bands that had been discussed was submitted. The East Central Arts Council will be reviewing the grants in November, and their final recommendation will be on November 17th.

8. NEW BUSINESS

9. NEXT MEETING - November 3, 2025 - 7 PM

10. ADJOURNMENT

Chair Charlie Klopp adjourned the Parks, Trails, and Open Space Commission meeting at 7:26 pm.

**RESULT:** Passed  
**MOVER:** Bob Bernier  
**SECONDER:** Wendy Chelberg  
**AYES:** Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson  
**ABSENT:**  
**NOTES:**