



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Jeff Goulet
Councilmember

Jim Ibinger
Councilmember

Patrick Meacham
Councilmember

**CITY COUNCIL
REGULAR AGENDA
WEDNESDAY, NOVEMBER 12, 2025 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. AGENDA APPROVAL
 - a. Approve Agenda ACTION
5. PRESENTATION & PROCLAMATION
6. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.
7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

 - a. Claims ACTION
 - b. Minutes - City Council Meeting - October 28th, 2025, 7:00 PM ACTION
 - c. Approval of Resolution R-228-2025 Releasing Letter of Credit and Developer Obligations for Meadows North 4th Addition ACTION
 - d. Cannabis and Hemp Ordinance Amendment #399-25 to include low potency hemp edible retailers and summary publication of said ordinance ACTION
 - e. Approval of Pay Request #3 (Final) for 2025 Pavement Improvement Project ACTION
 - f. Approval of Transient Merchant License - Renewal By Andersen ACTION

- g. Approval of Resolution R-249-2025 Releasing Letter of Credit and Developer Obligations for Falcon Apartments ACTION
 - h. Recieve Monthly Legal Staff Report INFO
 - i. Approval of Resolution R-250-2025 Certifying Unpaid Utility Bills ACTION
 - j. Approval of Resolution # R-252-2025 authorizing payment #7 for CSAH 30 street improvement project ACTION
8. PUBLIC HEARINGS
9. STAFF REPORTS
- a. Consider approval of the hiring of Matt Fraley as the Director of Public Works and Utilities for the City of North Branch ACTION
 - b. Update Regarding Student/Pedestrian Safety Concerns on Grand Ave INFO
 - c. Approval of resolution R-253-2025 accepting bid for the Minnesota Paid Leave Private Plan and cost share between employee and employer. ACTION
 - d. NW Old Town Feasibility Study presentation and resolution to receive the feasibility and set the public improvement hearing ACTION
 - e. September Finance Update INFO
 - f. Consider approval of Resolution R-248-2025 Concerning Bond Reimbursement Regulations ACTION
10. MAYOR/CITY COUNCIL
- a. Leaf Vacuum Trucks and Compost site schedule discussion VERBAL UPDATE
 - b. Discussion on potential Facebook archive policy INFO
 - c. Community Volunteerism to assist with City Tasks or Projects VERBAL UPDATE
 - d. Closed meeting for the evaluation of performance of City Administrator under Minn. Stat. Sec. 13D.05, subd. 3(a). INFO
11. ADJOURNMENT

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the City Council on each Agenda item in advance from Staff and appointed Commissions; and decisions are based on this information and past experiences. In addition some items may also have been discussed preliminarily at Council Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.
