



# NORTH BRANCH

## —Minnesota—

Kevin Schieber  
Mayor

Robert Canada  
Councilmember/Acting Mayor

Jeff Goulet  
Councilmember

Jim Ibinger  
Councilmember

Patrick Meacham  
Councilmember

**CITY COUNCIL  
REGULAR AGENDA  
TUESDAY, DECEMBER 9, 2025 @ 7:00 PM  
CITY HALL, 6408 ELM STREET, NORTH  
BRANCH, MN 55056**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. AGENDA APPROVAL
  - a. Approve Agenda ACTION
5. PRESENTATION & PROCLAMATION
6. PUBLIC COMMENT

*Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.*
7. CONSENT AGENDA

*All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

  - a. Claims ACTION
  - b. Minutes - City Council Meeting - November 25, 2025, 7:00 PM ACTION
  - c. Approval of the 2026 fee schedule ACTION
  - d. Receive Monthly Legal Staff Report ACTION
  - e. Approval of Road Maintenance Agreement with Stacy MN ACTION
  - f. Approve 2026 Liquor, Tobacco, Massage, ROW, Garbage Haulers Licenses ACTION
  - g. Approval of Resolution R-258-2025 to approve the Walker Hill Farm Preliminary/Final Plat ACTION

- h. Approval of Resolution R-259-2025 approving the vacation of a drainage/utility easement and approval of the North Branch Marketplace 3rd Addition Preliminary/Final Plat ACTION
  - i. Approval of Resolution R-260-2025 accepting the offer of public dedication and reduction of security for Schoolside Village 4th Addition ACTION
  - j. Approval of Memorandums of Understanding for Minnesota Paid Family Medical Leave ACTION
  - k. Approval of Memorandums of Agreement for Insurance Premiums ACTION
    - i. Approval of Resolution R-273-2025 change of Health Insurance Premiums for City Employee Bargaining Unit ACTION
    - ii. Approval of Resolution R-274-2025 change in Health Insurance Premiums for Essential Supervisors ACTION
    - iii. Approval of Resolution R-275-2025 change in Health Insurance Premiums for LELS ACTION
    - iv. Approval of Resolution R-276-2025 change in Health Insurance Premiums for International Union of Operating Engineers ACTION
  - l. Approval of Resolution R-277-2025 Agreement for accumulation of compensatory time ACTION
  - m. Approval of Resolution R-265-2025 Amending a Trail Easement on Lots 3 and 4, Block 1, Falcon Apartments ACTION
  - n. Approval of Resolution R-266-2025 accepting the dedication of a sidewalk easement on Lot 2, Block 1, Falcon Apartments ACTION
  - o. Resolution Designation Polling Places for 2026 ACTION
8. PUBLIC HEARINGS
- a. North West Old Town Street and Utility Improvement Project Hearing INFO
  - b. Approval of Resolution R-267-2025 Authorizing WSB to prepare plans and specifications for the NW Old Town Project ACTION
9. STAFF REPORTS
- a. Consider approval of Resolution R-269-2025 approving engineering services contract for the 2026 Pavement Improvement Project INFO
  - b. Recieve Pavement Management Plan INFO
  - c. Consider approval of Resolution # R-256-2025 authorizing the North Branch Speed Policy ACTION
  - d. Consider approval of Resolution # R-257-2025 accepting the Transportation Study for future development needs ACTION
  - e. Consider approval of School logo placement on Water Tower as part of the rehabilitation project 2026 ACTION
  - f. Consider approval of Ordinance 402-25 authorizing a change in the Franchise Fee for East Central Energy ACTION
  - g. Consider approval of Ordinance 403-25 authorizing change in Franchise Fee for Minnesota Energy Resources ACTION

- h. Consider approval of Ordinance 404-25 authorizing change in Franchise Fee for Northern States Power (Xcel) electric ACTION
  - i. Consider approval of Ordinance 405-25 authorizing a change in Franchise Fee for Northern States Power (Xcel) Natural Gas ACTION
  - j. Consider approval of Resolution R-261-2025 Adopting the Final 2026 EDA Tax Levy for the North Branch Economic Development Authority ACTION
  - k. Consider approval of Resolution R-262-2025 Adopting the Final 2026 HRA Tax Levy for the North Branch Economic Development Authority ACTION
  - l. Consider approval of Resolution R-263-2025 Adopting the 2026 Property Tax Levy ACTION
  - m. Consider approval of Resolution R-264-2025 Adopting the City of North Branch 2026 Budget ACTION
  - n. Consider Approval Resolution R-270-2025 approving the Meadows Ridge Planned Unit Development and Subdivision Agreement ACTION
  - o. Consider Approval of Planning Commission Appointment — Kelly Maurer ACTION
  - p. Consider Approval of Resolution R-273-2025 approving engineering service contract with WSB for the Fletcher Ave Street and Utility Extension Project ACTION
10. MAYOR/CITY COUNCIL
- a. Commission Updates VERBAL UPDATE
  - b. Employee Presentation of Step 3 Grievance under City of North Branch Personnel Policy, Section 40 - Grievance Procedure INFO
11. ADJOURNMENT

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*Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the City Council on each Agenda item in advance from Staff and appointed Commissions; and decisions are based on this information and past experiences. In addition some items may also have been discussed preliminarily at Council Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.*

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