



NORTH BRANCH

—Minnesota—

Sara Paul
Chair

Dennis Johnson
Vice Chair

Jessica Thelander
Commissioner

Marshall Saunders
Commissioner

Patrick Meachem
Councilmember

Cassie Keocher
Commissioner

Kevin Schieber
Mayor

**ECONOMIC DEVELOPMENT AUTHORITY
REGULAR AGENDA
TUESDAY, JANUARY 20, 2026 @ 3:30 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. OATH OF OFFICE

a. Oath of Office - Cassandra Keocher

VERBAL
UPDATE

5. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.

6. AGENDA APPROVAL

a. Approve Agenda

ACTION

7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

a. Approval of December 9, 2025 EDA meeting minutes

ACTION

8. REPORTS

- | | | |
|----|---|------------------|
| a. | Chisago County HRA-EDA Update | VERBAL
UPDATE |
| b. | North Branch Area Chamber of Commerce Update | VERBAL
UPDATE |
| c. | North Branch Area Schools Update | VERBAL
UPDATE |
| d. | EDA Executive Director Update | VERBAL
UPDATE |
| e. | Comprehensive Plan Update | INFO |
| f. | Appoint Chair and Vice Chair for 2026 | ACTION |
| g. | Consider approval of the 2026 EDA Meeting Calendar | ACTION |
| h. | Interstate Business Park Platting - Essby Business Park 5th Addition | VERBAL
UPDATE |
| i. | Consider Approval of Residential Lease Agreement - Interstate Business Park | ACTION |
9. NEXT MEETING - February 17, 2026 - 3:30 PM
10. CLOSED SESSION
- | | | |
|----|--|------|
| a. | Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lot 3, Block 1, Essby Business Park, North Branch, Minnesota | INFO |
|----|--|------|
11. ADJOURNMENT

EDA Mission Statement.

To be proactive in maintaining and enhancing the economic viability of North Branch through partnerships, innovation, and strategic action.

EDA Goals:

- Successfully become one of the first communities in the region mentioned as a choice for business location.
- Attract new industries that bring an enhanced tax base, quality jobs, and new capital into the community.
- Support existing businesses and encourage their continued prosperity and growth.
- Address critical systems that influence site location decisions.