



NORTH BRANCH —Minnesota—

Charles Klopp
Chair

Bob Bernier
Commissioner

Farfum Ladroma
Commissioner

Lynn Wilson
Commissioner

Wendy Chelberg
Commissioner

**PARKS, TRAILS AND OPEN SPACE
COMMISSION
REGULAR AGENDA
MONDAY, AUGUST 5, 2024 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Monday, August 5, 2024

1. CALL TO ORDER

The North Branch Parks, Trails and Open Space Commission met in REGULAR and Chair Klopp called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Chair Klopp led the pledge of allegiance.

3. ROLL CALL

Present: Chair Charles Klopp, Commissioner Bob Bernier, Commissioner Lynn Wilson

Absent: Commissioner Farfum Ladroma, Commissioner Wendy Chelberg

Remote:

Others Present:

Notes: Also present GIS Specialist/Parks Director Sondrol, City Clerk/IT Director Varma along with members of public.

4. AGENDA APPROVAL

a. Approve Agenda

ACTION

RESULT: Passed

MOVER: Charles Klopp

SECONDER: Bob Bernier

AYES: Charles Klopp, Bob Bernier, Lynn Wilson

ABSENT: Farfum Ladroma, Wendy Chelberg

NOTES:

5. PUBLIC COMMENT

Diane addressed the Council

6. CONSENT AGENDA

7. REPORTS

a. Park Fund Balances

ACTION

RESULT: Passed

MOVER: Charles Klopp

SECONDER: Bob Bernier

AYES: Charles Klopp, Bob Bernier, Lynn Wilson

ABSENT: Farfum Ladroma, Wendy Chelberg

NOTES:

b. Project Updates

INFO

GIS Specialist/Parks Director went over the high level project updates.

8. Presentation & Proclamation

a. Williams Park Community Gardens

VERBAL
UPDATE

Diane Patras and Dave Smith did a presentation going over the history, accomplishments and goals of the Williams Park Community Garden.

9. OLD BUSINESS

There were no old business to discuss.

10. NEW BUSINESS

a. Riverwalk Park Eagle Scout Project

ACTION

Christopher Capaul addressed the Council on the Riverwalk Park Eagle Scout Project.

The commission recommended approval of the project to install pathways, landscaping and bench pads near the dome structure.

RESULT: Passed

MOVER: Bob Bernier

SECONDER: Lynn Wilson

AYES: Charles Klopp, Bob Bernier, Lynn Wilson

ABSENT: Farfum Ladroma, Wendy Chelberg

NOTES:

b. Sunrise Bluff 3rd Addition - Preliminary Plat

ACTION

Sondrol provided an overview of the Sunrise Bluff 3rd development.

The commission recommended approval of the acceptance of the proposed Outlot B and the adjacent land south of Sunrise Bluff 2 along with construction of a 10' bituminous trail along the south side of 392nd Street from Everett Ave to Flink Ave.

RESULT: Passed
MOVER: Bob Bernier
SECONDER: Charles Klopp
AYES: Charles Klopp, Bob Bernier, Lynn Wilson
ABSENT: Farfum Ladroma, Wendy Chelberg
NOTES:

c. September Meeting Date ACTION

The commission confirmed to move the meeting to Monday, September 9, 2024 so there was no motion taken for this agenda item.

d. Meadows North Park Grand Opening ACTION

The commission discussed the Meadows North Park Grand Opening and came to a consensus to hold the grand opening on Sep 9, 2024 at 545 pm.

e. PTOS Strategic Plan INFO

Sondrol provided an update on the Wilidrdge Park survey and requested that the commission review the website and to provide feedback on suggestions for improvements to engage the community.

11. NEXT MEETING - 09/09/2024: 7:00PM

12. ADJOURNMENT

RESULT: Passed
MOVER: Bob Bernier
SECONDER: Lynn Wilson
AYES: Charles Klopp, Bob Bernier, Lynn Wilson
ABSENT: Farfum Ladroma, Wendy Chelberg
NOTES: The meting adjourned at 8:04pm