



NORTH BRANCH

—Minnesota—

Charles Klopp
Chair

Bob Bernier
Commissioner

Farfum Ladroma
Commissioner

Lynn Wilson
Commissioner

Wendy Chelberg
Commissioner

**PARKS, TRAILS AND OPEN SPACE
COMMISSION
REGULAR AGENDA
MONDAY, AUGUST 4, 2025 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Monday, August 4, 2025

1. CALL TO ORDER

The North Branch Parks, Trails and Open Space Commission met in REGULAR and Chair Charles Klopp called the meeting to order at 7:00PM.

2. PLEDGE OF ALLEGIANCE

Chair Charles Klopp led the pedge of allegiance.

3. ROLL CALL

Present: Commissioner Charles Klopp, Commissioner Bob Bernier, Commissioner Farfum Ladrom
Commissioner Wendy Chelberg, Commissioner Lynn Wilson

Absent:

Remote:

Others Present:

Notes:

4. AGENDA APPROVAL

a. Approve Agenda

ACTION

RESULT: Passed

MOVER: Lynn Wilson

SECONDER: Bob Bernier

AYES: Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson

ABSENT:

NOTES:

5. PUBLIC COMMENT

6. CONSENT AGENDA

a. Approval of July 7, 2025 PTOS Commission Minutes

ACTION

RESULT: Passed

MOVER: Charles Klopp

SECONDER: Farfum Ladroma

AYES: Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson

ABSENT:

NOTES:

7. REPORTS

a. Park Fund Balances

INFO

Community Development Director Nate Sondrol briefly discussed the Park Fund Balances. The financial report showed over \$193,000 in the Park Dedication Fund, \$180,000 in the Community Center Fund, and \$107,000 in the Park Improvement Fund.

b. Project Updates

INFO

Director Nate Sondrol went over the project updates. Project updates included site improvements are completed at Northwood Park, pollinator planting for an Oak Savannah at Clayton Anderson, updates at Harder Park and scout improvements at Riverwalk Park. Director Sondrol thanked Scout Chris Capaul, the Lions, Jeremy Wilcox and everybody who contributed and donated to the Riverwalk Park project. August 5th is Night to Unite at Central Park from 5-7:30 pm, and August 12th will be a Beatles tribute band, Hard Days Night. The final summer concert series will be the band Andy Spofford.

c. Williams Park Entrance/Monument Sign

ACTION

Dianne Patras, who manages the Williams Park Community Garden, came to the Parks meeting to discuss adding a sign to the entrance of Williams Park, with an opening on the bottom to hang a banner. The sign would match the existing signs that is throughout the City park system. The sign is estimated at around \$2,000. There was some discussion among the Commission if there should be a sign on both sides of Williams Park. The Commission recommended approval of the purchase of 2 monument signs to be placed on both entrances of Williams Park.

RESULT: Passed

MOVER: Bob Bernier

SECONDER: Farfum Ladroma

AYES: Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson

ABSENT:

NOTES:

d. Roger Johnson - Portable Combo Football/Soccer Goal Request

ACTION

Community Development Director Nate Sondrol brought up a request from the Football Association to request permission for the Football Association to purchase a portable combo football/soccer goal and place it at Roger Johnson Memorial Park. The Football Association would like to move forward with this as soon as possible due to the football season coming up and would like approval to replace the existing soccer goal with a new one at their expense.

RESULT: Passed

MOVER: Bob Bernier

SECONDER: Lynn Wilson
AYES: Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson
ABSENT:
NOTES:

e. Wildridge Park Bench Donation ACTION

Sondrol presented the request from Delaine Rebeck to donate a bench and a concrete pad to be located at the Wildridge Park pocket park. He noted that there are two existing benches that have been donated by the same donor at this park, and the individual lived near the park location.

RESULT: Passed
MOVER: Wendy Chelberg
SECONDER: Farfum Ladroma
AYES: Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson
ABSENT:
NOTES:

f. Chisago County Historical Society - Digital Memories Trail ACTION

Community Development Director Nate Sondrol provided an an update from the Chisago County Historical Society to supply a historical marker sign with a QR code that would provide a linked to North Branch historical information. He noted that they will be donating 1 marker, and the city is able to purchase additional markers throughout North Branch for \$150 for each additional. The Commission discussed possible locations for the sign and whether they were interested in purchasing more markers at this time. The Commission recommended to purchase 1 additional sign and to have them placed at Central Park and the Sunrise Prairie Regional trailhead.

RESULT:
MOVER: Wendy Chelberg
SECONDER: Lynn Wilson
AYES: Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson
ABSENT:
NOTES:

g. Comprehensive Plan Update INFO

Director Nate Sondrol provided an update on the Comprehensive Plan. He noted that there is a survey online and that around 300 submitted surveys have been submitted to date. He requested to encourage community members to complete the survey. He noted the next steering team meeting is Thursday August 7

8. NEXT MEETING - SEPTEMBER 8, 2025 - 7PM

9. ADJOURNMENT

The meeting was adjourned at 8:01 pm by Chair Charles Klopp.

RESULT: Passed
MOVER: Bob Bernier
SECONDER: Lynn Wilson
AYES: Charles Klopp, Bob Bernier, Farfum Ladroma, Wendy Chelberg, Lynn Wilson

ABSENT:

NOTES: