



# NORTH BRANCH

## —Minnesota—

Sara Paul  
Chair

Dennis Johnson  
Vice Chair

Jessica Thelander  
Commissioner

Marshall Saunders  
Commissioner

Patrick Meachem  
Councilmember

Cassie Koecher  
Commissioner

Kevin Schieber  
Mayor

**ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR AGENDA  
THURSDAY, APRIL 30, 2026 @ 4:00 PM  
CITY HALL, 6408 ELM STREET, NORTH  
BRANCH, MN 55056**

### MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

#### REGULAR MEETING

**Thursday, April 30, 2026**

1. CALL TO ORDER

Community Development Director Nate Sondrol called the Economic Development Authority to order at 4:04PM.

2. PLEDGE OF ALLEGIANCE

Community Development Director Nate Sondrol led the Pledge of Allegiance.

3. ROLL CALL

**Present:** Mayor Kevin Schieber, Commissioner Marshall Saunders, Commissioner Jessica Thelander, Commissioner Cassie Koecher

**Absent:** Councilmember Patrick Meacham, Commissioner Sara Paul, Commissioner Dennis Johnson

**Remote:**

**Others Present:**

**Notes:**

4. PUBLIC COMMENT

*Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.*

5. AGENDA APPROVAL

a. Approve Agenda

ACTION

Community Development Director Nate Sondrol added 6a under Reports to appoint a temporary Chair for the meeting, as Chair Sara Paul and Vice Chair Dennis Johnson were not present.

**RESULT:** Passed  
**MOVER:** Cassie Kecher  
**SECONDER:** Marshall Saunders  
**AYES:** Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher  
**ABSENT:** Patrick Meacham, Sara Paul, Dennis Johnson  
**NOTES:**

Motion to Approve the Agenda.

**RESULT:** Passed  
**MOVER:** Jessica Thelander  
**SECONDER:** Marshall Saunders  
**AYES:** Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher  
**ABSENT:** Patrick Meacham, Sara Paul, Dennis Johnson  
**NOTES:**

6. REPORTS

a. Appoint a Temporary Chair as Chair Sara Paul and Vice Chair Dennis Johnson were absent. ACTION

Motion to appoint Commissioner Jessica Thelander as Temporary Chair for the April 30, 2026 meeting.

**RESULT:** Passed  
**MOVER:** Cassie Kecher  
**SECONDER:** Marshall Saunders  
**AYES:** Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher  
**ABSENT:** Patrick Meacham, Sara Paul, Dennis Johnson  
**NOTES:**

b. Consider Approval of Resolution R-325-2026 approving amended engineering and environmental oversight agreement for building removal at 6247 410th Street ACTION

Community Development Director Nate Sondrol presented the Approval of Resolution R-325-2026 approving an amended engineering and environmental oversight agreement for building removal at 6247 410th Street. The EDA approved a purchase agreement with Louisiana Pacific (LP), which is proposing a minimum of a 200,000 square foot manufacturing facility on 120 acres located in the northeast portion of the Interstate Business Park on December 9, 2025. The manufacturing at this facility will include LP's Expert finish facility, which specializes in pre-finishing engineered wood siding trim with durable, factory-applied paint in various colors, reducing the installation time and labor for builders by eliminating field painting and caulking needs

The EDA approved the 1st Amendment to the purchase agreement on March 17, 2026, that allowed for the removal of the existing structures on the property to be removed post closing date, establishing a closing date of April 21, 2026, and removal of the fixed wireless tower within 90 days of the termination of the tower lease.

Staff obtained and provided quotes for the removals and engineering/environmental services for the project to the EDA on April 21, 2026. The EDA approved the resolutions for:

R-321-2026 - Approval of Demo Service Environmental/Engineering Contract with WSB

R-322-2026 - Approval of Quitclaim Bill of Sale and Building Removal Agreement

R-323-2026 - Approval of Low Quote for Building Demolition and Site Clearance

Following EDA approval of the resolutions on April 21, 2026, it was found that moving the buildings could not be able to be completed within the timeframe allowed, resulting in the need for the EDA to fully demo all structures as originally planned on the site. Quotes were previously obtained for the full removals at the site and the low quote has been confirmed still valid from the low quote from the contractor. The engineering and environmental services quote has been updated to reflect changes for the additional services. Attached are resolutions that amend and rescind the previous approvals related to the removals.

Requested Action is to Consider Approval of Resolution R-325-2026, amending the Demolition Service Environmental/Engineering Contract with WSB

Motion to Approve Resolution R-325-2026 approving amended engineering and environmental oversight agreement for building removal at 6247 410th Street.

**RESULT: Passed**

**MOVER: Jessica Thelander**

**SECONDER: Cassie Kecher**

**AYES: Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher**

**ABSENT: Patrick Meacham, Sara Paul, Dennis Johnson**

**NOTES:**

- i. Consider Approval of Resolution R-326-2026 approving quitclaim bill of sale ACTION and removal agreement

Community Development Director Nate Sondrol presented the Approval of Resolution R-326-2026 approving the quitclaim bill of sale and removal agreement.

Motion to Approve Resolution R-326-2026 approving the quitclaim bill of sale and removal agreement.

**RESULT: Passed**

**MOVER:** Jessica Thelander  
**SECONDER:** Marshall Saunders  
**AYES:** Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher  
**ABSENT:** Patrick Meacham, Sara Paul, Dennis Johnson  
**NOTES:**

- ii. Consider Approval of Resolution R-327-2026 approving site demolition and ACTION clearing agreement at 6247 410th Street

Community Development Director Nate Sondrol presented the Approval of Resolution R-327-2026 approving the site demolition and clearing agreement at 6247 410th Street.

Motion to Approve Resolution R-327-2026 approving site demolition and clearing agreement at 6247 410th Street.

**RESULT:** Passed  
**MOVER:** Jessica Thelander  
**SECONDER:** Cassie Kecher  
**AYES:** Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher  
**ABSENT:** Patrick Meacham, Sara Paul, Dennis Johnson  
**NOTES:**

7. NEXT MEETING - May 19, 2026 - 330 PM

8. ADJOURNMENT

The Economic Development Authority Meeting was adjourned at 4:13 PM.

**RESULT:** Passed  
**MOVER:** Jessica Thelander  
**SECONDER:** Marshall Saunders  
**AYES:** Kevin Schieber, Marshall Saunders, Jessica Thelander, Cassie Kecher  
**ABSENT:** Patrick Meacham, Sara Paul, Dennis Johnson  
**NOTES:**