



# NORTH BRANCH —Minnesota—

Sara Paul  
Chair

Dennis Johnson  
Vice Chair

Jessica Thelander  
Commissioner

Marshall Saunders  
Commissioner

Patrick Meachem  
Councilmember

Kevin Schieber  
Mayor

**ECONOMIC DEVELOPMENT AUTHORITY  
REGULAR AGENDA  
THURSDAY, AUGUST 7, 2025 @ 3:30 PM  
CITY HALL, 6408 ELM STREET, NORTH  
BRANCH, MN 55056**

## **MINUTES OF THE PROCEEDINGS OF THE CITY COUNCIL OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA**

### **REGULAR MEETING**

**Thursday, August 7, 2025**

1. CALL TO ORDER

Chair Sara Paul called the Economic Development Authority meeting to order at 3:30pm.

2. PLEDGE OF ALLEGIANCE

Chair Sara Paul led the Pledge of Allegiance.

3. ROLL CALL

**Present:** Mayor Kevin Schieber, Commissioner Marshall Saunders, Councilmember Patrick Meacham, Commissioner Sara Paul, Commissioner Dennis Johnson, Commissioner Jessica Thelander

**Absent:**

**Remote:**

**Others Present:**

**Notes:**

4. AGENDA APPROVAL

a. Approve Agenda

**ACTION**

**RESULT:** Passed

**MOVER:** Dennis Johnson

**SECONDER:** Jessica Thelander

**AYES:** Kevin Schieber, Marshall Saunders, Patrick Meacham, Sara Paul, Dennis Johns  
Jessica Thelander

**ABSENT:**

**NOTES:**

5. PUBLIC COMMENT

6. CONSENT AGENDA

a. Approval of June 17, 2025 EDA Minutes

ACTION

**RESULT:** Passed

**MOVER:** Dennis Johnson

**SECONDER:** Jessica Thelander

**AYES:** Kevin Schieber, Marshall Saunders, Patrick Meacham, Sara Paul, Dennis Johns  
Jessica Thelander

**ABSENT:**

**NOTES:**

7. MINUTES

8. REPORTS

It was decided not to give any reports at this meeting due to the time constraint of having the Comp Plan steering committee meeting directly after the EDA Meeting.

a. Chisago County HRA-EDA Update

VERBAL  
UPDATE

b. North Branch Area Chamber of Commerce Update

VERBAL  
UPDATE

c. EDA Executive Director Update

VERBAL  
UPDATE

d. North Branch Area Schools Update

VERBAL  
UPDATE

e. Comprehensive Plan Update

INFO

f. 2026 EDA Budget

INFO

9. CLOSED SESSION

The EDA meeting was moved into a closed session at 3:36pm.

**RESULT:**

**MOVER:** Marshall Saunders

**SECONDER:** Jessica Thelander

**AYES:** Kevin Schieber, Marshall Saunders, Patrick Meacham, Sara Paul, Dennis Johns  
Jessica Thelander

**ABSENT:**

**NOTES:**

- c. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lot 1 Block 1, Cherokee Place 3rd Addition, North Branch, Minnesota
  
- b. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property in the Interstate Business Park
  
- c. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property at 37891 Forest Blvd

The meeting was brought back to open meeting at 4:21pm

**RESULT:** Passed  
**MOVER:** Marshall Saunders  
**SECONDER:** Jessica Thelander  
**AYES:** Kevin Schieber, Marshall Saunders, Patrick Meacham, Sara Paul, Dennis Johnson, Jessica Thelander  
**ABSENT:**  
**NOTES:**

10. NEXT MEETING - August 19, 2025 - 3:30 PM

11. ADJOURNMENT

The meeting was adjourned at 4:21pm.

**RESULT:** Passed  
**MOVER:** Dennis Johnson  
**SECONDER:** Jessica Thelander  
**AYES:** Kevin Schieber, Marshall Saunders, Patrick Meacham, Sara Paul, Dennis Johnson, Jessica Thelander  
**ABSENT:**  
**NOTES:**