



# NORTH BRANCH —Minnesota—

Economic Development Authority  
Meeting Minutes  
Tuesday, Jun 17, 2025 @ 3:30 PM  
City Hall, 6408 Elm Street  
North Branch, MN 55056

1. CALL TO ORDER

The North Branch Economic Development Authority met in REGULAR and Chair Paul called the meeting to order at 3:30 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Chair Sara Paul, Vice Chair Dennis Johnon, Commissioner Jessica Thelander

Others Present: Mayor Schieber, Councilmember Patrick Meacham, City Administrator Matthew Hill, Community Development Director Nate Sondrol

4. AGENDA APPROVAL

a. Approve Agenda:

Result: Passed

Mover: Jessica Thelander

Second: Dennis Johnson

AYES: Sara Paul, Dennis Johnson, Jessica Thelander, Kevin Schieber, and Patrick Meacham

5. CONSENT AGENDA

Result: Passed

Mover:

Second:

AYES: Sara Paul, Dennis Johnson, Jessica Thelander, Kevin Schieber, and Patrick Meacham

## 6. STAFF REPORTS

### a. Chisago County HRA-EDA Update

Hoffman provided an update from the Chisago County HRA/EDA.

### b. North Branch Area Chamber of Commerce Update

### c. North Branch Area Schools Update

Paul provided an update from the North Branch Area Schools.

### d. EDA Executive Director Update

Sondrol provide an update from the EDA.

### e. Comprehensive Plan Update

Sondrol provided an update on the Comprehensive Plan process.

### f. 2026 EDA Budget

The EDA discussed the 2026 budget and identified increasing the marketing budget and to look into new signage at the Interstate Business Park. The commission also discussed the storefront façade program and discussed caps or limits on the program.

Motion by Thelander to go into closed session. Seconded by Johnson. All voted AYE. 3:55pm

## 7. CLOSED SESSION

a. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lot 1 Block 1, Cherokee Place 3<sup>rd</sup> Addition, North Branch, Minnesota.

b. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property in the Interstate Business Park

c. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property at 37891 Forest Blvd.

## 8. NEXT MEETING – July 15, 2025 – 3:30 PM

## 9. ADJOURNMENT

Motion by Thelander to adjourn. Seconded by Johnson. Meeting adjourned at 5:20 pm.