



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Kelly Neider
Councilmember

Peter Schaps
Councilmember

**CITY COUNCIL
REGULAR AGENDA
TUESDAY, JANUARY 16, 2024 @ 6:30 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Tuesday, January 16, 2024

1. CALL TO ORDER

The North Branch City Council met in Worksession and Mayor Kevin Schieber called the meeting to order at 6:30 PM.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Present: Mayor Schieber, Councilmembers Schaps, Miles, Neider, and Canada.

Guest Present: Mr. & Mrs. LaGrange

Also present, Interim City Administrator Ziemer and City Clerk/IT Director Varma.

4. WORKSESSION ITEMS

- e. Discuss Potential Economic Development Growth Evaluation Ideas

The council invited Mr. LaGrange to speak to the Council about his ideas on goals and initiatives for EDA, the Council and the community. Mr. LaGrange mentioned the use of Kaizen methods, which is a Japanese term meaning change for the better or continuous improvement. It is a Japanese business philosophy that concerns the processes that continuously improve operations and involve all

employees. Kaizen sees improvement in productivity as a gradual and methodical process. Mr. LaGrange also stated he would be interested in membership of the EDA.

- a. Discuss Recruitment Process and Next Steps Regarding Search for a Permanent City Administrator

Council discussed the recruitment process and were in consensus of getting a proposal from the respective recruiting firms and also to invite a representative from the League of Minnesota Cities to discuss the search for a permanent City Administrator.

- b. Discuss Methods of Citizen Outreach and Public Notice Requirements

The council discuss different methods to outreach citizens to public notice requirement. The council was in consensus to see how an app could provide efficient delivery of notices.

- c. Discuss Council Decision Processes Related to Commission Recommendations

Council discussed the process related to bringing the Commission's recommendation to the Council.

- d. Discuss Council, Commission and Staff Expectations for 2024

Council discusses the Council, Commission and Staff exsection for 2024 and how to collaborate in the most efficient way and also maintain a high quality of delivery of services and morale.

- f. Discuss Potential Re-establishment of Local Primary Elections

Councilmember Schaps led the discussion on the re-establishment of the Municipal Primary. The Council was in consensus to discuss more in future meeting before deciding.

5. ADJOURNMENT

Motion to adjourn by Schieber and seconded by Miles. Meeting was adjourned at 8:41pm



A handwritten signature in black ink that reads "Kevin Schieber".

Kevin Schieber, Mayor

ATTEST

A handwritten signature in black ink that reads "Ragini Varma".

Ragini Varma, City Clerk