



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Kelly Neider
Councilmember

Peter Schaps
Councilmember

**CITY COUNCIL
REGULAR AGENDA
TUESDAY, JANUARY 23, 2024 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Tuesday, January 23, 2024

1. CALL TO ORDER

The North Branch City Council met in REGULAR and Mayor Kevin Schieber called the meeting to order at 6:59 PM.

2. PLEDGE OF ALLEGIANCE

Mayor led the pledge of allegiance.

3. ROLL CALL

Present: Mayor Schieber, Councilmembers Schaps, Neider and Canada.

Absent: Councilmember Miles.

Also present, PTOS Chair Klopp, Interim City Administrator/Community Development Director Ziemer, City Clerk/IT Director Varma, GIS Specialist/Parks Director Sondrol, Police Chief Meyer along with members of press and public.

4. AGENDA APPROVAL

- a. Approve Agenda

ACTION

Mayor removed items number 9(c) and 9(d) from the agenda item to be moved to the February meeting.

RESULT:	Passed
MOVER:	Kevin Schieber
SECONDER:	Robert Canada
AYES:	Kevin Schieber, Robert Canada, Peter Schaps, Kelly Neider
ABSENT:	Travis Miles
Notes:	Motion Passed

5. PRESENTATION & PROCLAMATION

None.

6. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.

PTOS Chair Charles Klopp addressed the Council and provided his feedback on having a joint meeting with all commissions and Council to discuss splash pads and other park related items.

7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

RESULT:	Passed
MOVER:	Robert Canada
SECONDER:	Peter Schaps
AYES:	Kevin Schieber, Robert Canada, Peter Schaps, Kelly Neider
ABSENT:	Travis Miles
Notes:	Motion Passed

- a. Claims ACTION
- b. Resolution - Flink Ave Trail Phase II - MNDOT Active Transportation Grant Application Authorization ACTION
- c. Resolution - Northwood Park Pickleball Court and Site Improvement - Request Bid Authorization ACTION

- d. Approve Revisions to Section 23, Paid Time Off (PTO), of the North Branch Personnel Policy. ACTION
- e. Approve Gambling LG220 Exempt Permit - Wild River Chapter MN Deer Hunter Association ACTION
- f. Approve the LG240B Application to Conduct Excluded Bingo - St. Gregory Knights of Columbus Council 10016 ACTION

8. PUBLIC HEARINGS

- a. Approve a Resolution Vacating Certain Drainage & Utility Easements as Dedicated with Old Little Sweden Plat 2 ACTION

Regular meeting was closed to go into public hearing with a motion made by Mayor Schieber and seconded by Canada at 7:09pm. Mayor closed the public hearing at 7:09pm and went into regular meeting at 7:10pm. There was no one present for the public hearing.

RESULT:	Passed
MOVER:	Kevin Schieber
SECONDER:	Robert Canada
AYES:	Kevin Schieber, Robert Canada, Peter Schaps, Kelly Neider
ABSENT:	Travis Miles
Notes:	

9. STAFF REPORTS

- a. 2023 Police Activity Report INFO

Police Chief Meyer updated the Council on the 2023 Police Activity Report as laid out in the agenda packet.

- b. PTOS Commission Meeting Update - January 8, 2024 INFO

GIS Specialist/Parks Director Sondrol updated the Council on PTOS meeting held on January 8, 2024.

- c. Consider a Resolution, Approving a Map Amendment to the 2018 Comprehensive Plan ACTION

RESULT:	Passed
MOVER:	Kevin Schieber
SECONDER:	Robert Canada
AYES:	Kevin Schieber, Robert Canada, Peter Schaps, Kelly Neider

ABSENT:	Travis Miles
Notes:	This item was tabled for the first meeting in February.

- d. Consider an Ordinance, Amending the Official Zoning Map of the City of North Branch

ACTION

RESULT:	Passed
MOVER:	Kevin Schieber
SECONDER:	Robert Canada
AYES:	Kevin Schieber, Robert Canada, Peter Schaps, Kelly Neider
ABSENT:	Travis Miles
Notes:	Item was tabled to the meeting in February

10. MAYOR/CITY COUNCIL

None

11. ADJOURNMENT

Motion to adjourn by Neider and seconded by Canada. Motion carried unanimously. The meeting was adjourned at 7:29pm.



Kevin Schieber

Kevin Schieber, Mayor

ATTEST

Ragini Varma

Ragini Varma, City Clerk