



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Kelly Neider
Councilmember

Peter Schaps
Councilmember

**CITY COUNCIL
REGULAR AGENDA
TUESDAY, FEBRUARY 27, 2024 @ 5:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Tuesday, February 27, 2024

1. CALL TO ORDER

The North Branch City Council met in REGULAR and Mayor Kevin Schieber called the meeting to order at 5:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Schieber led the pledge of allegiance.

3. ROLL CALL

Present: Mayor Kevin Schieber, Councilmember Robert Canada, Councilmember Travis Miles, Councilmember Peter Schaps, Councilmember Kelly Neider

Absent:

Remote:

Others Present: Also present, Interim City Administrator Ziemer, City Clerk/IT Director Varma, Public Works Director Williams, Finance Director Wright, Police Chief Meyer along with members of the press and public.

Notes:

4. AGENDA APPROVAL

a. Approve Agenda

ACTION

RESULT: Passed
MOVER: Robert Canada
SECONDER: Travis Miles
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

5. PRESENTATION & PROCLAMATION

There was no presentation during this meeting.

6. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.

There were no public comments during this meeting.

7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

RESULT: Passed
MOVER: Peter Schaps
SECONDER: Kelly Neider
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

- | | | |
|----|---|--------|
| a. | Claims | ACTION |
| b. | Approve Minutes | ACTION |
| c. | Resolution R-13-2024, Approving the Preliminary Plat for Happy Acres Morning View 2nd Addition Preliminary Plat | ACTION |
| d. | Resolution No. R-14-2024, Approving the Preliminary Plat for Carchedi Commons 2nd Addition | ACTION |
| e. | Resolution No. R-15-2024, Approving the Final Plat for Carchedi Commons 2nd Addition | ACTION |
| f. | Resolution No. R-16-2024, Approving the Preliminary Plat for Parsons Family | ACTION |
| g. | Resolution No. R-17-2024, Approving the Final Plat for Parsons Family | ACTION |
| h. | Resolution No. R-18-2024, Restricting and Authorizing the Expenditure of Funds for Public Safety Purposes | ACTION |
| i. | Approve Transient Merchant License - Plant Place Inc | ACTION |
| j. | Resolution No. R-21-2024 Approving Water Tower 1 Rehabilitation Project Pay Request No. 3, & Change Order No. 2 | ACTION |

8. PUBLIC HEARINGS

Ziemer went over the Vacation of a certain part of evergreen avenue right of way and drainage and utility easements.

The meeting was opened for Public Hearing at 5:07pm. There was no one present for the public hearing. The public hearing was closed at 5:07pm and the regular meeting was reconvened at 5:07pm.

- a. Public Hearing to Consider the Vacation of a Certain Part of Evergreen Avenue ACTION
Right of Way and Drainage and Utility Easements of Lot 1, Block 1 of Chain
Lake View

Interim City Administrator Ziemer went over the consideration of the Vacation of a Certain Part of Evergreen Avenue Right of Way and drainage and Utility Easement of Lot 1, Block 1 of Chain Lake View. Public Works Director Williams also made comments about the area in consideration as laid out in detail within the memo. Council went into a public hearing at 5:07pm. No one was present for the public hearing. The council closed the public hearing portion at 5:07pm and came back into the regular meeting at 5:07pm.

Council approved the resolution R-19-2024 with corrections made to add Outlot A as per Mr Ziemer's recommendation, which was a typo and was passed unanimously.

RESULT: Passed
MOVER: Kelly Neider
SECONDER: Robert Canada
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

9. STAFF REPORTS

- a. Resolution No. R-20-2024, Approving a Map Amendment to the 2018 ACTION
Comprehensive Plan

Resolution R-20-2024 for a map amendment to the 2018 Comprehensive Plan was passed unanimously.

RESULT: Passed
MOVER: Kelly Neider
SECONDER: Peter Schaps
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

- b. Ordinance No. 368-24, Approving a Map Amendment to the Official Zoning ACTION
Map of the City of North Branch

Ordinance 368-24 approving a map amendment to the Official Zoning Map of the City of North Branch was passed unanimously.

RESULT: Passed
MOVER: Travis Miles
SECONDER: Robert Canada
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:

NOTES:

10. MAYOR/CITY COUNCIL

There was no item under this section.

11. ADJOURNMENT

The meeting was adjourned at 5:25pm.

RESULT: Passed

MOVER: Kevin Schieber

SECONDER: Robert Canada

AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider

ABSENT:

NOTES:

APPROVED: Kevin Schieber ATTEST: Ragini Varma

