NORTH BRANCH
——Minnesota——

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Kelly Neider
Councilmember

Peter Schaps
Councilmember

CITY COUNCIL
REGULAR AGENDA
TUESDAY, APRIL 23, 2024 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH BRANCH, MN 55056

MINUTES OF THE PROCEEDINGS OF THE OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Tuesday, April 23, 2024

1. CALL TO ORDER

The North Branch City Council met in REGULAR and Mayor Kevin Schieber called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Schieber led the pledge of allegiance.

3. ROLL CALL

Present: Mayor Kevin Schieber, Councilmember Robert Canada, Councilmember Travis Miles, Councilmember Peter Schaps, Councilmember Kelly Neider

Absent:

Remote:

Others Present: City Engineer Justin Messner, Interim City Administrator Ziemer, City Clerk/IT Director Varma, Public Works Director Williams, GIS Specialist/Parks Director Sondrol along with members of public.

Notes:

4. AGENDA APPROVAL

a. Approve Agenda ACTION

Mayor Schieber moved item number 10 (c) before approving the agenda as amended.

RESULT: **Passed**
MOVER: **Kevin Schieber**
SECONDER: **Robert Canada**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES:

5. PRESENTATION & PROCLAMATION

a. Employee Retirement Recognition INFO

Publicworks Director Williams presented a plaque to Lead Water Operator Randall Fisk for serving the City for sixteen years!

b. Lakes Center for Youth and Families Presentation INFO

Linda Madsen from Lakes Center for Youth and Families presented the annual update as laid out in the agenda packet.

6. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.

Sandy Nelson, located at 38215 Hillshire Ave addressed the Council about her comments regarding golf carts. Chief Meyer stated that the ordinance needs to be amended in order to include golf carts.

Sam Srock located at 38326 Timber Ln, addressed the Council about the chickens permitted on R1 and clarification of the ordinance.

Neal Causby and Audrey Causby located at 8255 addressed the Council on the fireworks and issues related to that.

7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

RESULT: **Passed**
MOVER: **Robert Canada**
SECONDER: **Travis Miles**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES:

a. Claims ACTION

b. Resolution R-38-2024 Authorize Specifications, Plans, and Ad for Bid for 2024 Overlay Project ACTION

c. Approve Chisago County Board of Aging 2024 Contract for Services. ACTION

8. PUBLIC HEARINGS

There was no public hearing during this meeting.

9. STAFF REPORTS

a. Approve Request for Proposal (RFP) for Executive Recruitment Services to Assist with the Search for and Hiring of the Next City Administrator — ACTION

Mayor Schieber went over the proposal for RFP for Executive Recruitment Services for the search and hiring of the next City Administrator.

RESULT: **Passed**
MOVER: **Travis Miles**
SECONDER: **Robert Canada**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES:

b. Resolution Approving Permit and Contract with Minnesota Pyrotechnics LLC for Display of Fireworks/Pyrotechnics Special Effects for Midsummer Days on June 21, 2024. — ACTION

GIS Specialist/Parks Director Sondrol went over the resolution requesting approval of a permit and contract with the Minnesota Pyrotechnics LLC for the display of fireworks on June 21, 2024. This item was tabled for the May 14, 2024, regular meeting.

RESULT: **Passed**
MOVER: **Kelly Neider**
SECONDER: **Robert Canada**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES: Motion to table the item to May 14 regular meeting.

c. Hwy. 95 Water Main Replacement Project and Water Tower #1 Status Update — INFO

Public Works Williams went over the Hwy 95 Water Main project and Water Tower #1 update as laid out in his memo. Councilmembers expressed concern about the speed and recommended additional signage that would be helpful with getting the attention of drivers. Williams stated that June 18, 2024, is the estimate timeframe when the newly painted Tower will be completed.

d. Water Lead Service Line Inventory Requirements — INFO

Public Works Director Williams updated the Council on the Water Lead Service Line inventory requirements. City Engineer Justin Messner addressed the Council about the water lead service line.

10. MAYOR/CITY COUNCIL

a. Discussion as to the Existing City Policy Regarding Chickens — VERBAL UPDATE

Councilmember Miles led the discussion of the existing City policy regarding chickens and ordinance sections relating to that. Councilmembers were in consensus that the adjustments needed to be made to the City code and would continue more future conversations.

b. Response to Public Comments from the April 23, 2024 City Council Meeting. VERBAL UPDATE

RESULT: **Passed**
MOVER: **Kevin Schieber**
SECONDER: **Robert Canada**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES: The item was tabled to the May 14, 2024 meeting.

c. Review of Robert's Rule of Order & Meeting Decorum per City Council Bylaws. INFO

Mayor Schieber went over the importance of Robert's Rule of Order. Councilmember Schaps would be interested to bring the topic as to what gets put on during a worksession.

d. Update Regarding Resolution R-32-2024, Censure Against City Council Member Kelly Neider. VERBAL UPDATE

Canada stated that both attorneys were in talks, and he had not heard or seen anything yet. Councilmember Neider stated that her attorney had not received anything from the City Attorney. She stated that her Attorney had sent a correspondence on April 1 & 2 and had not heard back from the City Attorney.

RESULT: **Passed**
MOVER: **Kevin Schieber**
SECONDER: **Robert Canada**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES: An item was tabled to the May 14, 2024, meeting.

11. ADJOURNMENT

RESULT: **Passed**
MOVER: **Kevin Schieber**
SECONDER: **Travis Miles**
AYES: **Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider**
ABSENT:
NOTES: The meeting was adjourned at 9:06pm.

APPROVED: Kevin Schieber ATTEST: Ragini Varma

CITY OF NORTH BRANCH CORPORATE SEAL CHISAGO COUNTY