



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Kelly Neider
Councilmember

Peter Schaps
Councilmember

**CITY COUNCIL
REGULAR AGENDA
TUESDAY, SEPTEMBER 24, 2024 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Tuesday, September 24, 2024

1. CALL TO ORDER

The North Branch City Council met in REGULAR and Mayor Kevin Schieber called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Schieber led the pledge of allegiance.

3. ROLL CALL

Present: Mayor Kevin Schieber, , Councilmember Travis Miles, Councilmember Peter Schaps, Councilmember Kelly Neider

Absent:

Remote: Councilmember Robert Canada

Others Present: Also present staff and member of public and staff.

Notes: Mayor took the roll call.

4. AGENDA APPROVAL

a. Approve Agenda

ACTION

5. PRESENTATION & PROCLAMATION

There were no presentation during this meeting.

6. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.

Charley Klopp, located at 6580 Maple Street, North Branch, MN, addressed the Council on the street name called viking way.

7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

RESULT: Passed

MOVER: Kevin Schieber

SECONDER: Travis Miles

AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider

ABSENT:

NOTES: Item 7a was moved to 9i was moved out of consent and voted separately. Motion was made by Schieber and seconded by Canada. Motion carried unanimously for 9i.

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|----|--|--------|
| a. | Claims | ACTION |
| b. | Renewal of ARMER Subscriber and User Agreements with Chisago County | ACTION |
| c. | ECRAC Arts and Culture Heritage Fund Legacy Grant - Summer Concerts | ACTION |
| d. | Ordinance 384-24 Amending the Industrial Design Standards Zone Overlay District Map | ACTION |
| e. | Vocational Training Facility - Resolution 90-2024 Approving the Preliminary and Final Plat for the Laborers Training Center Addition | ACTION |
| f. | Resolution R-92-2024 Approving 2024 Road Gravel Quotes | ACTION |
| g. | Water and Sanitary Utility Service Application Update and City Code Change | ACTION |

8. PUBLIC HEARINGS

There were no public hearing during this meeting.

9. STAFF REPORTS

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| a. | Vocational Training Facility - Resolution 91-2024 Approving the Conditional Use Permit for a Vocational Training Facility at 41499 Forest Blvd | ACTION |
|----|--|--------|

RESULT: Passed

MOVER: Kevin Schieber

SECONDER: Kelly Neider

AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider

ABSENT:

NOTES:

- | | | |
|----|--|--|
| b. | RESOLUTION R-89-2024 ACCEPTING PLANS AND SPECIFICATIONS AND ACTION AUTHORIZE ADVERTISEMENT FOR BIDS FOR THE CSAH 30 CORRIDOR IMPROVEMENT PROJECT | |
|----|--|--|

- c. Approve Second Amendment to Purchase Agreement with Sunrise River Commons, LLC. ACTION

RESULT: Passed
MOVER: Kelly Neider
SECONDER: Peter Schaps
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

- d. Traffic Control Configuration on Maple St. and Elm St. ACTION

RESULT: Passed
MOVER: Travis Miles
SECONDER: Kevin Schieber
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

- e. Request for Wastewater Treatment Plant Facility Report and Sanitary Sewer Comprehensive Plan Update ACTION

RESULT: Passed
MOVER: Kevin Schieber
SECONDER: Travis Miles
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

- f. Ordinance 381-24 Creating Chapter 18 Business, Article XII Cannabis Regulation ACTION

RESULT: Passed
MOVER: Kevin Schieber
SECONDER: Kelly Neider
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES:

- g. Planning Commission Update INFO

GIS Specialist/Parks Director Sondrol updated the Council on Planning.

- h. PTOS Commission Update INFO

GIS Specialist/Parks Director Sondrol updated the Council on PTOS.

10. MAYOR/CITY COUNCIL

There were no items under this section.

11. ADJOURNMENT

RESULT: Passed
MOVER: Kevin Schieber
SECONDER: Travis Miles
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:

NOTES: The meeting was adjourned at 8:28pm.

APPROVED: Heidi Schieber ATTEST: Ragini Varma

