



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Kelly Neider
Councilmember

Peter Schaps
Councilmember

**CITY COUNCIL
REGULAR AGENDA
THURSDAY, SEPTEMBER 26, 2024 @ 10:00 AM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

MINUTES OF THE PROCEEDINGS OF THE OF THE CITY OF NORTH BRANCH IN THE COUNTY OF CHISAGO AND IN THE STATE OF MINNESOTA

REGULAR MEETING

Thursday, September 26, 2024

1. CALL TO ORDER

The North Branch City Council met in REGULAR and Mayor Kevin Schieber called the meeting to order at 10:10 AM.

2. PLEDGE OF ALLEGIANCE

Mayor Schieber led the pledge of allegiance.

3. ROLL CALL

Present: Mayor Kevin Schieber, Councilmember Robert Canada, Councilmember Travis Miles, Councilmember Peter Schaps, Councilmember Kelly Neider

Absent:

Remote:

Others Present: Also present City Staff and members of the public.

Notes: The meeting was not recorded or televised but was open to the public.

4. SPECIAL SESSION ITEMS

a. Interview City Administrator Candidates

ACTION

The Council interviewed the candidates for the City Administrator.

b. Selection of City Administrator

ACTION

RESULT: Passed

MOVER: Kevin Schieber
SECONDER: Robert Canada
AYES: Kevin Schieber, Robert Canada, Travis Miles, Kelly Neider
ABSENT:
NOTES:

Council approved that staff put together an official letter for Matthew Hill as the City Administrator. Schaps was nay and the motion passed 4-1. \$140,000 will be the hire amount, after months will be \$150,000 and after 12 months will be \$160,000 and will be negotiated by the Council annually there after during a performance evaluation and allow staff to negotiate other terms.

- c. Assessment Report of Community Development Department and Director Candidate Evaluation ACTION

RESULT: Passed
MOVER: Kevin Schieber
SECONDER: Kelly Neider
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES: Council approved Sondrol's appointment as the Community Development Director.

RESULT: Passed
MOVER: Kevin Schieber
SECONDER: Kelly Neider
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES: Council approved the staff to hire a City Planner.

5. ADJOURNMENT

RESULT: Passed
MOVER: Kevin Schieber
SECONDER: Kelly Neider
AYES: Kevin Schieber, Robert Canada, Travis Miles, Peter Schaps, Kelly Neider
ABSENT:
NOTES: The meeting was adjourned at 5:35pm.

APPROVED: Kevin Schieber ATTEST: Ragini Varma

