



NORTH BRANCH

—Minnesota—

Kevin Schieber
Mayor

Robert Canada
Councilmember/Acting Mayor

Travis Miles
Councilmember

Jeff Goulet
Councilmember

Peter Schaps
Councilmember

**CITY COUNCIL
REGULAR AGENDA
TUESDAY, FEBRUARY 11, 2025 @ 7:00 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AGENDA APPROVAL

a. Approve Agenda

ACTION

5. PRESENTATION & PROCLAMATION

6. PUBLIC COMMENT

Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.

7. CONSENT AGENDA

All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

a. Claims Summary

ACTION

b. Approve City Council Meeting Minutes January 28, 2024

ACTION

c. Resolution - R-145-2025 Accepting the dedication of Outlot A, Wildridge Plat 12

ACTION

d. Resolution R-146-2025 Accepting Donations Received by the City of North Branch in 2024

ACTION

e. Approve the Financing Agreement with KS State Bank for the Purchase and Upfitting of Three Squad Cars

ACTION

- f. Approve application to conduct excluded bingo - St Gregory Knights of Columbus Council 10016 ACTION
- g. Resolution No. R-148-2025, Approving a Reduction to the Letter of Credit for Fox Run 1st Addition ACTION
- h. Receive Monthly Legal Staff Report INFO
- i. Resolution R-147-2025 SRTS CSAH 30 Improvent Project - Permanent ROW Easement and Temp Construction Easement ACTION
- j. Resolution R-149-2025 SRTS CSAH 30 Improvent Project - Cost Share Agreement ACTION
- k. Bulk Water Meter Purchase ACTION
- l. Adopt the 2025 General Specifications and Detail Plates for Street and Utility Construction ACTION

8. PUBLIC HEARINGS

9. STAFF REPORTS

- a. Approval to Tabling Council Action relating to Voluntary Resignation of Assignment of Deputy City Clerk until City Council meeting on February 25, 2025, at 7:00pm. ACTION
 - 1. Attorney-Client Privileged Advice Correspondence Forthcoming.

10. MAYOR/CITY COUNCIL

- a. PTOS Commission Update INFO
- b. Planning Commission Update INFO
- c. Workshop request for February 18, 7:00pm - Initiate discussion for the process of reviewing the 2018 Comprehensive plan. Questions and concerns have come up about various topics such as: size and modern day intent for the Central Business District, minimum size of lots/setback dimensions of new residential properties, lack of a public safety section in our Comp plan, high density zoning, etc. Work session will be for discussion on how the city can initiate this review. VERBAL UPDATE
- d. Schedule a meeting with our city administrator, for performance evaluation purposes, to discuss specific goals and expectations for 2025. Matthew Hill has been in his position for approximately three months, and now that he has started acclimating in his position with North Branch, I feel this is a good time to ensure mutual expectations between him and the council are better established. I propose we schedule this meeting the same day as our February 25th council meeting. INFO

11. ADJOURNMENT

Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the City Council on each Agenda item in advance from Staff and appointed Commissions; and decisions are based on this information and past experiences. In addition some items may also have been discussed preliminarily at Council Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.
