



NORTH BRANCH

—Minnesota—

Sara Paul
Chair

Dennis Johnson
Vice Chair

Jessica Thelander
Commissioner

Nyle LaGrange
Commissioner

Marshall Saunders
Commissioner

Councilmember

Kevin Schieber
Mayor

**ECONOMIC DEVELOPMENT AUTHORITY
REGULAR AGENDA
TUESDAY, APRIL 15, 2025 @ 3:30 PM
CITY HALL, 6408 ELM STREET, NORTH
BRANCH, MN 55056**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. AGENDA APPROVAL
 - a. Approve Agenda ACTION
5. CONSENT AGENDA
 - a. Approval of March 18, 2025 EDA Minutes ACTION
6. REPORTS
 - a. Chisago County HRA-EDA Update VERBAL UPDATE
 - b. North Branch Area Chamber of Commerce Update VERBAL UPDATE
 - c. North Branch Area Schools Update VERBAL UPDATE
 - d. EDA Executive Director Update VERBAL UPDATE
7. CLOSED SESSION

- a. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lot 1 Block 1, Cherokee Place 3rd Addition, North Branch, Minnesota ACTION
 - b. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lots 2 and 3, Essby Business Park 4th Addition in the Interstate Business Park ACTION
 - c. Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property in the Interstate Business Park ACTION
8. UPCOMING MEETING
Budget Discussions Comprehensive Plan Update
 9. NEXT MEETING - May 20, 2025 - 3:30 PM
 10. ADJOURNMENT

EDA Mission Statement.

To be proactive in maintaining and enhancing the economic viability of North Branch through partnerships, innovation, and strategic action.

EDA Goals:

- Successfully become one of the first communities in the region mentioned as a choice for business location.
- Attract new industries that bring an enhanced tax base, quality jobs, and new capital into the community.
- Support existing businesses and encourage their continued prosperity and growth.
- Address critical systems that influence site location decisions.



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission: Economic Development Authority

Subject: Approval of March 18, 2025 EDA Minutes

Approval of March 18, 2025 EDA Minutes

Voting Requirements:

Voting Options Simple Majority

ECONOMIC DEVELOPMENT AUTHORITY

REGULAR MEETING MINUTES

TUESDAY, MARCH 18, 2025 @ 7:00 PM

City Hall, 6408 Elm St., North Branch, MN 55056

Members present:

Commissioner Nyle Legrange, Jessica Thelander and Dennis Johnson

Council Member Kevin Schaps, City Administrator, Matthew Hill and Community Development Director, Nathan Sondrol

Members absent:

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. AGENDA APPROVAL
 - a. Lagrange motions to approve the agenda. SECONDED BY Thelander All aye, motion passed unanimously.
5. PUBLIC COMMENT
6. CONSENT AGENDA
7. REPORTS
 - a. Chisago County HRA-EDA Update
 - i. Nancy Hoffman was unable to attend. Sondrol read her update.
 - b. North Branch Area Chamber of Commerce Update

- c. North Branch Area Schools update
 - d. EDA Executive Director Update
 - i. Sondrol reviews the developments.
 - e. Interstate Business Park Design Standards
 - i. Sondrol gives the council an update on boundaries and design standards.
8. CLOSED SESSION - Session closed 3:43PM
- a. Closed Meeting Pursuant to Minn. Stat. 13D. 05, Sub. 3 (C) to Consider the Sale of Real Property Identified as Lot 1 Block 1, Cherokee Place 3rd Addition, North Branch, Minnesota
 - b. Closed Meeting Pursuant to Minn. Stat. 13D. 05, Sub 3 (C) to Consider the Sale of Real Property in the Interstate Business Park
9. NEXT MEETING - April 15, 2025 - 3:30PM
10. ADJOURNMENT

Sara Paul, Chair

ATTEST:

Nate Sondrol
EDA Executive Director



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission:

Subject: Chisago County HRA-EDA Update

Chisago County HRA-EDA Update

Voting Requirements:



Prepared By: Nathan Sondrol, Community Development Director

Presenter:

Date: 04/10/2025

Board & Commission:

Subject: North Branch Area Chamber of Commerce Update

North Branch Area Chamber of Commerce Update

Voting Requirements:



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission:

Subject: North Branch Area Schools Update

North Branch School Update

Voting Requirements:



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission:

Subject: EDA Executive Director Update

The EDA Executive Director will provide an update at the meeting

Voting Requirements:



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission: Economic Development Authority

Subject: Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lot 1 Block 1, Cherokee Place 3rd Addition, North Branch, Minnesota

Voting Requirements:

Voting Options Simple Majority



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission: Economic Development Authority

Subject: Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property identified as Lots 2 and 3, Essby Business Park 4th Addition in the Interstate Business Park

Voting Requirements:

Voting Options Simple Majority



Prepared By: Nathan Sondrol, Community Development Director

Presenter: Nathan Sondrol, Community Development Director

Date: 04/10/2025

Board & Commission: Economic Development Authority

Subject: Closed meeting pursuant to Minn. Stat. 13D.05, sub. 3 (c) to consider the sale of real property in the Interstate Business Park

Voting Requirements:

Voting Options Simple Majority