



# NORTH BRANCH

## —Minnesota—

Kevin Schieber  
Mayor

Robert Canada  
Councilmember/Acting Mayor

Jeff Goulet  
Councilmember

Patrick Meacham  
Councilmember

**CITY COUNCIL  
REGULAR AGENDA  
TUESDAY, APRIL 22, 2025 @ 7:00 PM  
CITY HALL, 6408 ELM STREET, NORTH  
BRANCH, MN 55056**

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. AGENDA APPROVAL

a. Approve Agenda

ACTION

5. PRESENTATION & PROCLAMATION

a. Lynn Cornwell from Moreton Capital Markets

INFO

b. Arbor Day 2025 Proclamation

ACTION

6. PUBLIC COMMENT

*Provides an opportunity for the public to address the Council on items that are not on the Agenda. Please raise your hand to be recognized. Please state your name and address for the record. This section is for the express purpose of addressing concerns of City services and operations. It shall not be used to clarify individual's views for political purposes.*

7. CONSENT AGENDA

*All matters listed under Consent Agenda are considered routine and/or non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.*

a. Claims

ACTION

b. Approval of Minutes - Special Meeting - April 3, 2025, 6PM

ACTION

c. Approval of Minutes - Regular Meeting - April 8, 2025 7:00 PM

ACTION

d. Receive EDA Commissioner Nyle LaGrange's Resignation

ACTION

e. Approval of Job Description of City Clerk

ACTION

f. Receive Resignation of Liquor Store Manager Janelle Satt

ACTION

- g. Approval of Resolution R-173-2025 approves the Fireworks Permit and Contract with Minnesota Pyrotechnics LLC for display of Fireworks/pyrotechnics Special Effects for Midsummer Days on June 20, 2025. ACTION
- h. Receive City Attorney Report for March, 2025 INFO
- i. Approval of LG220 application for exempt permit for Non-Profit lawful gambling for North Branch American Legion Riders Post 85. ACTION
- j. Approval of hiring four new firefighters in the North Branch Fire Department ACTION
- k. Approval of Resolution R-174-2025 Awarding 2025 Pavement Improvement Project Low Bid to Bituminious Roadways, Inc. ACTION
- l. Approval of Resolution R-176-2025 Approving the Reduction of Letter of Credit for Luchts Crossing 4th Addition ACTION
- m. Approval of Resolution R-179-2025 Releasing Developer Obligations as Stated in the Development Agreement for Luchts Crossing 3rd Addition ACTION
- n. Approval of Resolution No. R-181-2025, Releasing Developer Obligations as Stated in the Development Agreement for Townsedge ACTION
- o. Approval of Resolution No. R-183-2025, Accepting the public improvements and Releasing Developer Obligations as Stated in the Site Agreement for Cliffs North Branch Acres ACTION

## 8. PUBLIC HEARINGS

## 9. STAFF REPORTS

- a. Finance Update INFO
- b. Consider approval of Resolution #R-172-2025 accepting resignation and declaring a vacancy on the City Council. ACTION
- c. Consider the appointment of a City Council member to fill the vacant position with a term ending on December 31, 2026 ACTION
- d. Consider Approval of Resolution R-175-2025 to apply for a BDPI Grant ACTION

## 10. MAYOR/CITY COUNCIL

## 11. ADJOURNMENT

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*Since we do not have time to discuss every point presented, it may seem that decisions are preconceived. However, background information is provided to the City Council on each Agenda item in advance from Staff and appointed Commissions; and decisions are based on this information and past experiences. In addition some items may also have been discussed preliminarily at Council Work Sessions. If you are aware of information that has not been discussed, please raise your hand to be recognized. Comments that are pertinent are appreciated. Items requiring excessive time may be continued to another meeting.*

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